

137. Whenever any person whose name is recorded in the Temporary-employment Register is nominated for employment under the provisions of section 45 of the said Act an entry shall be made in the register of such nomination.

138. The name of any person who accepts temporary employment under the provisions of section 45 shall be struck off the register when he has completed a period or periods of service provided for in section 45 of the said Act.

139. Whenever any person whose name is recorded in the Temporary-employment Register is proposed for appointment to perform temporary work of the kind desired by him, and he is not available or not willing to be so appointed, his name may be removed from the register.

140. If any person omits to cause a reply to be delivered at the office of the Commissioner within seven days to any letter from the Commissioner requesting him to state whether he is prepared to accept such temporary employment, his name may be removed from the register.

141. Every name which has remained on the Temporary-employment Register for the space of nine months from the date of entry shall be removed from the register, unless in the meantime the applicant has applied to the Commissioner to be re-registered, in which case the applicant shall retain his position on the register.

142. Nothing in these regulations shall prevent a Returning Officer engaging temporary clerks in connection with an election.

#### APPLICATION FOR RE-REGISTRATION.

143. When renewing an application or when reapplying after completing a term of employment, it shall not be necessary within a period of two years from the date of the first application to furnish further evidence of health.

144. Applicants for registration for further employment must forward with their application a certificate from the Permanent Head, or the responsible officer under whom they have been serving, that the work on which they have been engaged has been performed in a satisfactory manner, and that they have been punctual in attendance, diligent, and well conducted.

#### REGULATIONS AFFECTING TEMPORARY EMPLOYEES.

145. Every temporary employee shall be deemed to be subject to the Regulations for the guidance of officers of the Public Service relating to—

- Attendance :
- Absence from duty :
- Performance of duties.

#### CONDUCT OF TEMPORARY EMPLOYEES.

146. Any temporary employee charged with the commission of an offence may—

- (a.) In the case of minor offences against discipline, be reprimanded or cautioned by the Permanent Head, or, in any office or place not under his immediate control, by the principal officer in such office or place.
- (b.) In the case of offences of a more serious nature, be suspended by the Permanent Head or such principal officer.

147. The officer suspending shall forthwith furnish the offending employee with a copy of the charge on which he is suspended, and require him to forthwith state, in writing, whether he admits or denies the truth of such charge, and to give any explanation, in writing, as to such offence for the consideration of the Permanent Head.

148. If any temporary employee be found guilty—

- (a.) Of wilful disobedience ; or
- (b.) Of being negligent or careless in the discharge of his duties ;
- or
- (c.) Of being inefficient or incompetent ; or
- (d.) Of using intoxicating liquor or drugs to excess ; or
- (e.) Of any improper conduct ;

then such temporary employee shall be liable to summary dismissal by the Permanent Head.

149. In the case of minor offences he may be reprimanded or cautioned by the Permanent Head.