

125. In providing for cost of removal only necessary household furniture and effects shall be taken into consideration.

126. Cost of removal shall not be allowed on the effects set out hereunder :—

Dog-kennels.

Plants in boxes or pots.

Wood and coal.

Horses, vehicles, harness, except when such are portion of equipment in connection with official work.

Live-stock, poultry, cows, &c.

Clothes-props, garden-seats, timber, or material connected with outside structures.

Aviaries and beehives.

Boats.

127. Before removal is undertaken the officer shall, where practicable, obtain offers from at least two carriers and submit them to the Permanent Head, who may authorize the acceptance of the more suitable, provided that the maximum amount above stated is not exceeded.

128. The Permanent Head may, in lieu of the actual cost of removal, authorize payment of a lump sum not exceeding the maximum prescribed for removal expenses.

129. Vouchers must be produced for all sums paid over 5s.

130. Where exceptional circumstances can be shown to exist, a reasonable amount in excess of the maximum under these Regulations may be authorized by the Commissioner.

PART VII.—TEMPORARY EMPLOYMENT.

APPLICATION, HOW TO BE MADE.

131. Every person applying to be recorded as an applicant for employment on any temporary work in any Department must forward an application in his own handwriting, stating his full name and address, the date of his birth, his educational attainments, whether he is a British subject, length of residence in New Zealand if not born therein, and, if naturalized, the date of letters of naturalization, and a full description of the work desired by him and the work to which he has been accustomed. Application must be addressed to the Commissioner.

132. Every applicant must forward with his application documentary evidence that he is of good moral character and industrious habits, of sound bodily health, and possesses the physical strength necessary for the performance of the work which he desires, and, if possible, testimonials from recent employers.

133. Applicants are prohibited from using the interest of any person in order to obtain temporary employment.

134. Every applicant for temporary employment in a clerical capacity must address the Commissioner in his own handwriting, and, in addition to a general statement of his qualifications, must state whether he is able to write shorthand and use a typewriter, or whether he has been accustomed to accounts, and, if such be the case, furnish evidence thereof.

135. Every applicant for employment in any temporary work requiring the exercise of skill usually acquired in some profession, mechanical trade, or other occupation must satisfy the Commissioner that he possesses the skill and experience necessary for the work he desires.

136. Every applicant who, in the opinion of the Commissioner, has complied with the above regulations, and from the evidence furnished appears to be qualified to perform the work applied for, shall be deemed to be a fit and proper person to be employed in temporary employment; and his full name and address, his age, together with the date of entry, a full description of the kind of temporary work which he desires, and such other particulars as the Commissioner directs, shall forthwith be entered in a Temporary-employment Register: Provided that if the work desired is clerical the Commissioner must first be satisfied with the applicant's handwriting.