



THE LOCAL GOVERNMENT (ELECTORAL) REGULATIONS 1992

CATHERINE A. TIZARD, Governor-General

ORDER IN COUNCIL

At Wellington this 30th day of March 1992

Present:

THE RIGHT HON. J. B. BOLGER PRESIDING IN COUNCIL

PURSUANT to section 723 of the Local Government Act 1974 and section 123 of the Local Elections and Polls Act 1976, Her Excellency the Governor-General, acting by and with the advice and consent of the Executive Council, hereby makes the following regulations.

ANALYSIS

- 1. Title and commencement
- 2. Interpretation

PART I

**ENROLMENT OF ELECTORS AND ROLL
COMPILATION**

- 3. Application for enrolment
- 4. Electoral roll to be compiled
- 5. Roll number to be included on roll
- 6. Public notice of rolls
- 7. Copies of rolls to be available
- 8. Rolls to be altered
- 9. New rolls in force

PART II

SPECIAL VOTING

- 10. Forms
- 11. Facilities for special voting
- 12. Issue of special votes
- 13. Declaration by special voter
- 14. Voting by special voter
- 15. Use of ordinary voting paper by special voter
- 16. Duty of persons present when vote exercised
- 17. Endorsement of outer and declaration envelopes received after close of poll

- | | |
|---|--|
| <ul style="list-style-type: none"> 18. Delivery of applications and special-voting papers to Returning Officer 19. When special votes received at polling booth 20. Numbering of declarations and envelopes 21. Declaration form enclosed in inner envelope 22. Checking of declarations, and disallowance of special votes received late 23. Allowance or disallowance of special vote 24. Allowance or disallowance of special vote received in time and referred to Registrar of Electors 25. Procedure where vote allowed | <ul style="list-style-type: none"> 26. Declaration forms to be held by Returning Officer for scrutiny 27. Opening of envelopes containing votes allowed 28. Additional information may be requested 29. Modification of regulations where election or poll held over consecutive days 30. Offences relating to special voting |
|---|--|

PART III

MISCELLANEOUS PROVISIONS

- 31. Offences by officials
- 32. Revocation Schedule

REGULATIONS

1. Title and commencement—(1) These regulations may be cited as the Local Government (Electoral) Regulations 1992.

(2) These regulations shall come into force on the day after the date of their notification in the *Gazette*.

2. Interpretation—In these regulations, unless the context otherwise requires,—

“The Act” means the Local Elections and Polls Act 1976:

“Close of the poll” means the close of voting at the election or poll, as the case may be:

“Community” means a community constituted under section 101zC of the Local Government Act 1974:

“Declaration form” means a form of declaration in form 5:

“Declaration envelope” means an envelope on which the declaration form is printed:

“Electoral roll” or “roll” means the electoral roll for the district of a territorial authority; and includes the residential electoral roll and the ratepayer electoral roll for the district or for any ward or community in the district:

“Inner envelope” means the envelope having form 10 or both form 10 and form 5 printed on it:

“Issuing Officer” means any person authorised to issue voting papers to special voters under these regulations:

“Outer envelope” means an envelope marked “special vote” and addressed to the Returning Officer:

“Returning Officer”, in relation to any district, means the Returning Officer appointed under section 8 of the Local Elections and Polls Act 1976 for the area corresponding to that district:

“Special voter”, in relation to any election or poll, means a person exercising a vote under section 37 of the Local Elections and Polls Act 1976 as a special voter at that election or poll; and “special vote” and “special-voting paper” have corresponding meanings:

A reference to a numbered form is a reference to a form so numbered in the Schedule to these regulations.

PART I

ENROLMENT OF ELECTORS AND ROLL COMPILATION

3. Application for enrolment—(1) Every application for enrolment as a residential elector shall be made on an “Application for Registration as an Elector” form, being form 1 within the meaning of the Electoral Regulations 1981*.

(2) Every application and nomination for enrolment as a ratepayer elector in respect of a property that is within a region under the jurisdiction of a regional council—

- (a) Shall, where the property is within a community, be in form 1; and
- (b) Shall, where the property is not within a community, be in form 2.

(3) Every application and nomination for enrolment as a ratepayer elector in respect of a property that is not within a region under the jurisdiction of a regional council—

- (a) Shall, where the property is within a community, be in form 3; and
- (b) Shall, where the property is not within a community, be in form 4.

(4) The principal administrative officer shall keep at every public office of the territorial authority for the use of applicants,—

- (a) A supply of the form referred to in subclause (1) of this regulation; and
- (b) A supply of such of the forms referred to in subclauses (2) and (3) of this regulation as are appropriate to properties within the district.

4. Electoral roll to be compiled—Every electoral roll to be compiled under Part I of the Act shall—

- (a) Include a heading which specifies whether it is a residential electoral roll or a ratepayer electoral roll and the local government area to which it relates; and
- (b) Clearly set out, in respect of each elector on that roll, the information required by the Act and these regulations; and
- (c) Clearly set out, in respect of each elector on that roll, such of the information permitted by the Act as the principal administrative officer considers is necessary or desirable.

5. Roll number to be included on roll—(1) Subject to subclauses (2) and (4) of this regulation, the names of the electors on the roll shall be numbered consecutively in alphabetical order of surnames, and that number shall be the elector’s roll number.

(2) If the principal administrative officer so decides, the names on each page of the roll shall be numbered consecutively beginning with the number 1 in the case of the first name on that page.

(3) If the method of numbering permitted by subclause (2) of this regulation is adopted, the number appearing on the roll against the name of an elector, preceded by the number of the page on which the elector’s name appears, shall be deemed to be the elector’s roll number.

(4) Nothing in subclauses (1) to (3) of this regulation shall prevent the inclusion on the roll of any additional numbers required for computer checking purposes, and any such number may be added where necessary, but shall be kept distinct from each elector’s roll number.

6. Public notice of rolls—(1) In every year in which the roll is compiled for the purposes of a triennial general election, the principal administrative officer shall, before the first day of the period during which the roll is to be available for public inspection in accordance with section 7D (3) of the Act, give public notice that the roll will be available for public inspection.

(2) The public notice shall specify, among other things, the places at which and the times during which the roll may be inspected.

7. Copies of rolls to be available—(1) As soon as practicable after an electoral roll compiled under section 7B or section 7J of the Act comes into force, being a residential electoral roll or a ratepayer electoral roll for a district or for any ward or constituency or community, copies shall be prepared by the principal administrative officer.

(2) Where any person applies to the principal administrative officer for a copy of any such roll, the principal administrative officer shall, on payment of a reasonable fee fixed by the principal administrative officer, supply a copy of that roll to that person.

(3) No fee fixed under subclause (2) of this regulation shall exceed the cost of preparing the copy plus goods and services tax.

8. Rolls to be altered—Where any local authority district or ward or constituency or community is created, abolished, or divided, the principal administrative officer shall make additional rolls or corrections to the rolls, as the case may require, to ensure that those rolls comply with the requirements of the Act and these regulations.

9. New rolls in force—The rolls made or altered under regulation 8 of these regulations shall, when certified in the manner prescribed by section 7H of the Act, be the electoral rolls for the district or region or ward or constituency or community, as the case may be, until new rolls are made in accordance with the Act and these regulations come into force.

PART II

SPECIAL VOTING

10. Forms—(1) The declaration to be completed by a special voter shall be in form 5.

(2) The declaration may be printed separately or, if the Returning Officer thinks fit, may be printed on an envelope (in these regulations referred to as a declaration envelope), in which case the matter required to be printed on the back of the separate form shall be printed on the back of the envelope.

(3) The special-voting papers issued under these regulations to be used at any election or poll held under Part II of the Act shall be in form 6.

(4) The special-voting papers issued under these regulations to be used at any poll upon a proposal to raise a special loan under the Local Authorities Loans Act 1956—

(a) Shall be in form 7; and

(b) Shall contain full particulars of the notice required by section 35 of that Act or a statement giving the purport and effect of that notice.

(5) The special-voting papers to be issued under these regulations to be used at any other poll shall be in form 8.

(6) Every special-voting paper shall have a counterfoil, on which shall be printed the matters specified in form 9.

(7) Subsections (5) and (6) of section 25 of the Act shall apply to the special-voting papers to which this regulation applies.

11. Facilities for special voting—(1) Voting papers for an election or poll held under Part II or Part VI of the Act may be obtained by special voters—

- (a) At any time during ordinary office hours within the period of 14 days immediately preceding polling day, from the Returning Officer for the local government area of the local authority or from any person authorised by the Returning Officer; or
- (b) During the hours of polling, from the Returning Officer, or any person authorised by that Returning Officer, or any Deputy Returning Officer at any polling booth for the local government area of the local authority.

(2) Any Issuing Officer issuing special-voting papers in—

- (a) Any hospital; or
- (b) Any maternity home; or
- (c) Any institution—
 - (i) For the reception or relief of persons requiring medical or surgical or other treatment; or
 - (ii) For the reception or relief of persons suffering from any illness, disease, or disability; or
 - (iii) For convalescent, aged, infirm, incurable, destitute, or poor people,—

shall be accompanied by some other person appointed by the Returning Officer.

12. Issue of special votes—(1) An application for a special vote may be made—

- (a) In person by the elector; or
- (b) By a written application signed by the elector; or
- (c) By a written application signed on behalf of the elector pursuant to an authority signed by the elector (which signed authority shall be shown to the Issuing Officer if the Issuing Officer so requests); or
- (d) In any other manner, if the Issuing Officer is satisfied that the application is made in good faith and that it is not practicable to make it in a manner prescribed in this regulation.

(2) Subject to regulation 11 of these regulations and to subclause (1) (d) of this regulation, any Issuing Officer shall, upon application made pursuant to subclause (1) of this regulation, issue a special-voting paper or special-voting papers in the appropriate form.

(3) Every person issuing a voting paper or voting papers in accordance with subclause (2) of this regulation shall issue, together with the voting paper or papers,—

- (a) A declaration form, an inner envelope, and an outer envelope; or
- (b) A declaration envelope, an inner envelope, and, if the vote is to be recorded otherwise than in a polling booth, an outer envelope.

(4) There shall be printed on the face of the inner envelope the appropriate instructions specified in form 10.

(5) Every person to whom any special-voting paper is issued shall, if the Issuing Officer so requires, give to the Issuing Officer a receipt for the special-voting paper in a form satisfactory to the Issuing Officer.

13. Declaration by special voter—(1) Every declaration in form 5—

- (a) Shall be signed by the person making it; and
- (b) Shall be witnessed and signed by some other person, who, unless that person is an Issuing Officer, shall also add that person's usual residential address.

(2) If the witness is an Issuing Officer, the Issuing Officer shall add to the Issuing Officer's signature the Issuing Officer's official mark.

(3) If the special voter—

- (a) Is wholly or partially blind; or
- (b) Is unable to read or write (whether because of physical handicap or otherwise); or
- (c) Has severe difficulty in reading or writing; or
- (d) Is not sufficiently familiar with the English language to vote without assistance,—

the witness may at the request of the special voter write the name of the special voter in the space provided in the declaration for the signature of the special voter, and shall add the witness's own signature and address, followed by the words "Signed on behalf of blind or partially blind person" or "Signed on behalf of person unable to read or write" or "Signed on behalf of person who has severe difficulty in reading or writing", or "Signed on behalf of person not sufficiently familiar with the English language", as the case may be.

14. Voting by special voter—(1) The vote of an elector voting as a special voter shall be exercised in the manner prescribed by this regulation.

(2) The special voter shall, after completing the declaration, alone and secretly on the voting paper, exercise the special voter's vote in accordance with the directions on the voting paper.

(3) Where a special vote is recorded otherwise than in a polling booth, the voting paper or papers shall be placed in the inner envelope, which, together with the completed declaration form, shall be placed in the outer envelope which shall then be sealed:

Provided that where a declaration envelope is used, the inner envelope shall be placed in the declaration envelope, which shall then be sealed and placed in the outer envelope.

(4) Where a special vote is recorded in a polling booth, subclause (3) of this regulation shall apply, and the sealed outer envelope shall be deposited unopened as the Deputy Returning Officer directs either in the ballot box or in a receptacle specially provided for the votes of special voters, and every such envelope shall be deemed to have been received by the Deputy Returning Officer at that polling booth at the time when it was so deposited:

Provided that where a declaration envelope is used, that envelope shall be deemed to be the outer envelope for the purposes of this subclause.

(5) Where a special vote is recorded otherwise than in a polling booth, the outer envelope shall be transmitted so as to reach the Returning Officer or Deputy Returning Officer for the local government area before the close of the poll.

(6) If the special voter is wholly or partially blind, or is unable to read or write (whether because of physical handicap or otherwise), or has severe

difficulty in reading or writing, or is not sufficiently familiar with the English language to vote without assistance and the “Directions to Voter” section of the voting paper is not translated into any other language with which the special voter is sufficiently familiar to enable the special voter to vote without assistance, the special voter may vote as follows:

- (a) If the special voter exercises the vote at a polling booth, section 36 of the Act shall apply with the necessary modifications:
- (b) If the special voter votes otherwise than at a polling booth, the witness to the declaration shall mark the voting paper or papers as instructed by the special voter. A person nominated by the special voter may also be present when the voting paper is marked, and may, if so desired by the special voter, inspect the voting paper before it is sealed in the inner envelope.

15. Use of ordinary voting paper by special voter—

(1) Notwithstanding anything in subsection (1) or subsection (2) of section 38 of the Act, or in any other provision of these regulations, where the name of any person who applies in person for a special vote appears on a copy of the roll used for the purpose of the election, the Issuing Officer may, if the Issuing Officer thinks fit, instead of issuing to that person a special voting paper and a declaration, issue to that person a voting paper in form 6 in the First Schedule to the Act, and that voting paper shall be treated as if it had been issued under section 32 of the Act.

(2) Where a voting paper in form 6 in the First Schedule to the Act is issued under subclause (1) of this regulation, the special vote shall be exercised forthwith by the voter in accordance with section 34 of the Act, and the Act shall thereupon apply as if the voter had exercised the vote at a polling booth during the hours of voting, and, notwithstanding section 29 of the Act, the Returning Officer or Deputy Returning Officer shall provide a locked ballot box for the deposit of ordinary voting papers issued in accordance with subclause (1) of this regulation.

16. Duty of persons present when vote exercised—Every person present when a special voter is exercising a special vote—

- (a) Shall comply with such of the provisions of these regulations as relate to that person; and
- (b) Shall, except as provided in regulation 14 (6) of these regulations, refrain from looking at or becoming acquainted with the vote given by the special voter, and shall not in any way attempt to influence or interfere with the special voter in the exercise of the special voter’s vote or allow any person to see or become acquainted with the special voter’s vote or, except as provided in that regulation, to assist the special voter to vote or to interfere in any way with the special voter in relation to the special voter’s vote.

17. Endorsement of outer and declaration envelopes received after close of poll—Any outer envelope or declaration envelope not contained in an outer envelope first received after the close of the poll by a Returning Officer or a Deputy Returning Officer shall be marked “Received after close of poll” and signed by the Returning Officer or Deputy Returning Officer.

18. Delivery of applications and special-voting papers to Returning Officer—(1) Every Issuing Officer shall, either before or as soon as practicable after the close of the poll, transmit or deliver to the Returning Officer all written applications for special votes issued by the Issuing Officer.

(2) Every Deputy Returning Officer shall, either before or as soon as practicable after the close of the poll, transmit or deliver to the Returning Officer every envelope received by the Deputy Returning Officer that appears to contain a special-voting paper.

19. When special votes received at polling booth—Every Deputy Returning Officer shall include in the certificate, furnished by the Deputy Returning Officer under section 39 (1) (f) of the Act, the number of envelopes apparently containing special votes received by the polling booth under the control of the Deputy Returning Officer on polling day.

20. Numbering of declarations and envelopes—The Returning Officer shall, either at intervals before the close of the poll or as soon as practicable after the close of the poll,—

- (a) Open every outer envelope received by the Returning Officer, and extract the declaration envelope, or the declaration form and inner envelope, as the case may require; and
- (b) Place a consecutive number on every declaration envelope and declaration form received by the Returning Officer, and place the same number on—
 - (i) The relative outer envelope where one is used;
 - (ii) The relative inner envelope where it is not enclosed in a declaration envelope;

Provided that the outer envelope need not be numbered if it is securely attached to the relative declaration form or declaration envelope, as the case may be.

21. Declaration form enclosed in inner envelope—(1) Notwithstanding anything in these regulations, if the Returning Officer has reason to believe that the declaration form in respect of any special vote is enclosed in the inner envelope containing the voting paper or papers, the Returning Officer may open the inner envelope and extract the declaration form.

(2) In every such case the Returning Officer shall immediately reseal the envelope containing the voting paper or papers, and shall do everything possible to preserve the secrecy of the ballot. Upon resealing the envelope, the Returning Officer shall endorse on it the words “Opened pursuant to regulation 21”, and shall sign the endorsement.

22. Checking of declarations, and disallowance of special votes received late—(1) Where the Returning Officer has taken the action specified in regulation 20 of these regulations before the close of the poll, the Returning Officer shall immediately proceed to check the declaration in accordance with regulation 23 of these regulations.

(2) Where the Returning Officer has taken the action specified in regulation 20 of these regulations after the close of the poll, the Returning Officer shall—

- (a) Examine the declaration and the outer envelope (if any) to ascertain whether any special vote was received before or after the close of the poll; and
 - (b) If the Returning Officer is satisfied that any special vote was not received before the close of the poll, the Returning Officer shall disallow the vote.
- (3) Where the Returning Officer disallows a vote under subclause (2) of this regulation, or has marked any outer envelope or declaration envelope in accordance with regulation 17 of these regulations, the Returning Officer shall set aside unopened the inner envelope and declaration, or the unopened declaration envelope, as the case may be, and shall write across each such envelope and declaration the words "Disallowed—received late".

23. Allowance or disallowance of special vote—(1) The Returning Officer, in dealing with every special vote not disallowed under regulation 22 of these regulations, shall proceed as follows:

- (a) The Returning Officer shall disallow the vote unless the declaration is completed in such a manner that, in the opinion of the Returning Officer, it identifies the special voter and—
 - (i) The declaration is signed both by the declarant and by the Issuing Officer as witness; or
 - (ii) The declaration is signed both by the declarant and by a person who has signed as witness and who has added the witness's usual residential address; or
 - (iii) The Returning Officer is satisfied that the declarant signed the declaration in the presence of an Issuing Officer although the Issuing Officer has omitted to sign as witness:
- (b) Where the Returning Officer disallows the vote under paragraph (a) of this subclause, the Returning Officer shall endorse on the inner envelope and the declaration form, or on the declaration envelope, as the case may be, the words "Disallowed, declaration not in order":
- (c) Where the vote is not disallowed under paragraph (a) of this subclause, the Returning Officer shall then ascertain whether the special voter was qualified to vote by virtue of the fact that—
 - (i) The special voter's name appears on the electoral roll; or
 - (ii) The special voter's name does not appear on the roll but is included on the most recently published roll for the Parliamentary election and the address shown on that roll is within the local government area and is the special voter's present residential address:
- (d) If the Returning Officer is satisfied that the special voter was so qualified, the Returning Officer shall endorse on the declaration the words "Qualified to vote", and shall allow the vote:
- (e) If the Returning Officer is not satisfied that the special voter was so qualified, the Returning Officer shall ascertain whether the residential address shown on the declaration is within the local government area:
- (f) Where the residential address shown on the declaration is not within the local government area, the Returning Officer shall deliver the declaration form or the declaration envelope, as the case may be, unopened to the principal administrative officer who shall

forthwith ascertain whether the special voter was qualified to vote by reason of the fact that—

- (i) The special voter had qualified as a ratepayer elector of the local government area not earlier than the day preceding the day on which the roll was closed and before polling day; and
 - (ii) In the case of a qualification under section 101F (2) (e) (i) of the Local Government Act 1974, the special voter had applied for enrolment as a ratepayer elector before polling day:
- (g) If the principal administrative officer is satisfied that the special voter was so qualified, the principal administrative officer shall endorse on the declaration the words “Qualified to vote” and return the declaration to the Returning Officer who shall allow the vote:
 - (h) If the principal administrative officer is not satisfied that the special voter was so qualified, the principal administrative officer shall endorse on the declaration the words “Disallowed—non-ratepayer elector with address outside district”, and return the declaration to the Returning Officer:
 - (i) Where the Returning Officer ascertains, under paragraph (d) of this subclause, that the residential address shown on the declaration is within the local government area, the Returning Officer shall send the declaration form or the declaration envelope, as the case may be, unopened to the Registrar of Electors under the Electoral Act 1956 for the electoral district appropriate to the special voter’s present residential address.

(2) For the purposes of subclause (1) (i) of this regulation, where the declaration form or the declaration envelope, as the case may be, is sent to the Registrar of Electors, it shall be sent—

- (a) By hand; or
- (b) By registered post.

(3) Where the declaration form or the declaration envelope, as the case may be, is to be sent by the Returning Officer to the Registrar of Electors in accordance with subclause (1) (i) of this regulation, the Returning Officer may send, in place of the declaration form or the declaration envelope, a list showing such details from the declaration as are necessary for the Registrar of Electors to determine whether the special voter was qualified to vote, and in any such case subclauses (1) to (5) of regulation 24 of these regulations shall apply as if—

- (a) The references in those subclauses to a declaration form or a declaration envelope were references to such a list; and
 - (b) For the words “regulation 23 (1)” in subclause (1), there were substituted the words “regulation 23 (3)”.
- (4) A list sent to or by the Registrar of Electors pursuant to subclause (3) of this regulation need not, if it is sent by post, be sent by registered post.

24. Allowance or disallowance of special vote received in time and referred to Registrar of Electors—(1) Where a declaration form or declaration envelope is received by the Registrar of Electors under regulation 23 (1) of these regulations, the Registrar of Electors shall forthwith ascertain whether the special voter was qualified to vote by reason of the fact that—

- (a) The special voter’s name is included on the most recently published electoral roll for the Parliamentary election and the address shown on that roll or the address in respect of which the special

voter is registered as a Parliamentary elector is the special voter's present residential address; or

- (b) The special voter's name has been omitted from the most recently published electoral roll for the Parliamentary election by virtue of a direction under section 62A of the Electoral Act 1956 and the address in respect of which the special voter is registered as a Parliamentary elector is the special voter's present residential address; or
- (c) The special voter has enrolled on the roll for the Parliamentary election since that roll was most recently published and the address in respect of which the special voter is registered as a Parliamentary elector is the special voter's present residential address.

(2) If the Registrar of Electors is satisfied that the special voter was so qualified under subclause (1) of this regulation, the Registrar of Electors—

- (a) Shall endorse on the declaration form or the declaration envelope the words "Qualified to vote" and the name of the electoral district; and
- (b) Shall forthwith return the declaration form or the declaration envelope, as the case may be, to the Returning Officer.

(3) Where a declaration form or declaration envelope has, under subclause (2) of this regulation, been endorsed with the words "Qualified to vote", the Returning Officer shall allow the vote.

(4) If the Registrar of Electors is not satisfied that the special voter was so qualified under subclause (1) of this regulation, the Registrar of Electors—

- (a) Shall endorse on the declaration form or the declaration envelope the words "Not qualified" and the name of the electoral district; and
- (b) Shall forthwith return the declaration form or the declaration envelope, as the case may be, to the Returning Officer.

(5) Where a declaration form or declaration envelope has, under subclause (4) of this regulation, been endorsed with the words "Not qualified", the Returning Officer—

- (a) Shall disallow the vote; and
- (b) Shall endorse on the declaration the words "Disallowed—not qualified".

(6) For the purposes of subclauses (2) and (4) of this regulation, where the declaration form or the declaration envelope, as the case may be, is returned by the Registrar of Electors to the Returning Officer, it shall be sent—

- (a) By hand; or
- (b) By registered post.

(7) A list returned by the Registrar of Electors pursuant to subclause (2) or subclause (4) of this regulation (as modified by regulation 23 (3) of these regulations) need not, if it is sent by post, be sent by registered post.

25. Procedure where vote allowed—(1) Where the Returning Officer allows a vote under regulation 23 or regulation 24 of these regulations, the Returning Officer shall,—

- (a) Where the declaration is printed on a separate form, identify the inner envelope with the declaration, and shall then place the inner envelope in a ballot box specially set aside for the purpose:

(b) Where a declaration envelope is used, open that envelope and extract therefrom the inner envelope and then place that inner envelope in that ballot box.

(2) The Returning Officer may place the inner envelopes containing votes allowed by the Returning Officer before the close of the poll in a separate ballot box, and after the close of the poll that ballot box may be opened and the votes counted by the Returning Officer in the presence of a poll clerk or Deputy Returning Officer. Those votes may be included in the provisional announcement of the total number of votes received by each candidate at the election made pursuant to section 39 of the Act.

(3) The votes so counted shall be made up into a parcel and held for production at the scrutiny of the roll and official count under sections 41 and 42 of the Act.

(4) Subsections (1), (2), and (4) of section 27 of the Act shall apply with respect to the place where votes are counted under this regulation as if it were a polling booth.

26. Declaration forms to be held by Returning Officer for scrutiny—The Returning Officer shall hold for production at the scrutiny of the rolls under section 41 of the Act all declarations examined by the Returning Officer under regulation 22 of these regulations, together with those in respect of special votes which the Returning Officer has disallowed as having been received late.

27. Opening of envelopes containing votes allowed—Except as provided in regulations 20 and 25 (2) of these regulations, the inner envelopes placed in the ballot box in accordance with regulation 25 of these regulations shall not be opened until the official count conducted under section 42 of the Act, and shall then be opened in the presence of such scrutineers as choose to be present.

28. Additional information may be requested—(1) Where it appears to the Issuing Officer that a person has applied for a special vote pursuant to paragraph (a) or paragraph (b) or paragraph (c) of section 37 of the Act, the Issuing Officer may request that person to give, either orally or in writing, such additional information as the Issuing Officer considers necessary to assist the Returning Officer in determining the merits of the application:

Provided that the Issuing Officer shall not refuse to issue special-voting papers to the applicant, and no special vote shall be disallowed, on the ground that any such additional information is not supplied.

(2) The additional information that may be requested under subclause (1) of this regulation may be written on the declaration form or declaration envelope, but shall not form part of the declaration.

29. Modification of regulations where election or poll held over consecutive days—(1) Where, pursuant to Part IV of the Act, any election or poll is held over consecutive days, these regulations shall have effect as if they had been amended as follows:

(a) By omitting from regulation 11 (1)(a) the words “polling day”, and substituting the words “the last day of the polling period”:

(b) By omitting from regulation 19 the words “polling day”, and substituting the words “any day during the polling period”:

- (c) By omitting from regulation 23 (1) (f) the words “polling day” in both places where they occur, and substituting in each case the words “the day the special voter applies to vote”:
 - (d) By omitting from paragraph (c) of form 5 the words “polling day” wherever they occur, and substituting in each case the words “the day the special voter applies to vote”:
 - (e) By omitting from paragraphs (e) to (g) of form 5 the words “on polling day” wherever they occur, and substituting in each case the words “during the polling period”:
 - (f) By omitting paragraph (j) of form 5, and substituting the following paragraph:
 - “(j) The elector has a religious objection to voting during the polling period; or”:
 - (g) By omitting every reference to the close of the poll, and substituting in each case a reference to the close of the poll on the last day of the polling period.
- (2) For the purposes of any such election or poll, a printed form of declaration in form 5 may be amended by the Returning Officer so as to accord with subclause (1) of this regulation.

30. Offences relating to special voting—Every person commits an offence, and is liable on summary conviction to a fine not exceeding \$100, who—

- (a) Improperly obtains or retains a special-voting paper, or makes a false statement for the purpose of obtaining a special-voting paper, or persuades, induces, or assists any person in persuading or inducing, any person to make such a false statement; or
- (b) Being a person to whom an envelope containing or purporting to contain a special-voting paper is entrusted by a voter for the purpose of posting or delivering it to a Returning Officer or Deputy Returning Officer, fails forthwith to post or deliver the envelope; or
- (c) In any manner delays the posting or delivery of any envelope containing or purporting to contain a special-voting paper; or
- (d) Makes a false statement or declaration for the purposes of this Part of these regulations.

PART III

MISCELLANEOUS PROVISIONS

31. Offences by officials—Every person commits an offence, and is liable on summary conviction to a fine not exceeding \$100, who refuses or wilfully neglects or unreasonably delays or fails faithfully and promptly to perform any function or duty imposed on that person by these regulations.

32. Revocation—The Local Government (Electoral) Regulations 1989* are hereby revoked.

SCHEDULE

FORMS

Form 1

Reg. 3 (2) (a)

ENROLMENT FORM FOR RATEPAYER ELECTORS

(Where property is within a region under the control of a regional council and is within a community)

[This is a 2-page form, which may be printed on one piece of paper]

Front of Page 1 of Form 1

[Insert crest or logo of council and name of council]

To [Insert name and postal address of ratepayer(s)]

As ratepayer(s) of a property at [Insert address and roll number of property] (or of the property or properties described, by address and roll number, in the list attached to this form)

This form is sent to you as the ratepayer of the property described above (or in the list attached to this form). As a ratepayer, you may be eligible to enrol on the ratepayer roll and vote in the local elections.

The property is situated in the

Constituency of the [Delete if not known]

.....
.....
.....
.....

Region, in the ward of the [Delete if inapplicable] City (or District), and in the Community Board area

Return this form before 14 July [Insert year] to—

The Principal Administrative Officer [Insert name and postal address of council]

If you have any queries or require assistance with this form, please ring the council on [Insert telephone number]

SCHEDULE—*continued*
Back of Page 1 of Form 1

Local Authority Elections**Guidelines for enrolment of Ratepayers who are not Residents**

- You should complete this form only if the address of the property in respect of which you are a ratepayer is not the address in respect of which you are registered as a Parliamentary elector.
- You must first be registered as a Parliamentary elector in New Zealand. If you are not registered as a Parliamentary elector in New Zealand, you are legally required to enrol if you have the necessary qualifications. The qualifications are set out on the enrolment forms, which are available at Post shops and at local authority offices and public libraries.

What this form is for

As a ratepayer, you may be entitled to enrol on the ratepayer electoral roll and vote in the local authority elections.

In 1991 the law was changed to allow non-resident ratepayers to enrol for and vote in local authority elections and polls.

The intention is that both—

- Persons who reside within the district of a local authority; and
- Persons who reside outside the district of a local authority, but who pay rates to it—

should be able to vote in the local authority elections.

Who can vote?

Both residents and ratepayers are entitled to vote in local authority elections. Residents are enrolled automatically if they are registered as Parliamentary electors.

Any individual ratepayer who is not a resident of the area in which the property is situated qualifies to vote in that area if he or she is registered as a Parliamentary elector and has his or her name included on the ratepayer electoral roll.

Partners, joint tenants, or tenants in common (including joint family home owners and other multiple owners) may nominate one of themselves for enrolment on the ratepayer electoral roll. The person nominated must be a person whose registered address as a Parliamentary elector is outside the local government area.

Any company, firm, body corporate, society, or association may enrol a member or officer who is registered as a Parliamentary elector in respect of an address outside the local government area.

A corporation sole may nominate any person who is registered as a Parliamentary elector in respect of an address outside the local government area.

How do I know if I am already enrolled?

The name of every person who is registered as a Parliamentary elector is automatically included on the residential electoral roll of the local authority for the area in which that person is so registered.

SCHEDULE—*continued*

If you wish to vote as a non-resident ratepayer, you must enrol after 1 April and before 14 July in each year in which local authority general elections are held. An enrolment form like this one will be sent to you for this purpose. You must re-enrol for each election period, that is, every three years.

Do some people get more than one vote in the same local government area? No.

A person can vote only once in any local authority election even if that person owns a number of properties in that local authority area.

A person enrolled as a ratepayer in respect of any property may vote for the city or district council, and any regional council or community board within whose area the property is situated.

A person who owns property in an area in which that person resides is not entitled to enrol as a ratepayer elector of that area.

What if I pay rates on more than one property?

If you pay rates on more than one property in the same local government area, you may not receive a separate form for each property. You cannot enrol more than once for an area even if you pay rates on more than one property in that area.

If you pay rates on properties in different cities or districts, you may enrol in each city or district. If both the cities and districts are in the same region, you can enrol only once for the region. You can choose which property you enrol for.

If you pay rates on properties in different community board areas, you can enrol for each community board roll but, if both the communities are in the same city or district, you can enrol and vote only once for the city or district.

If you pay rates in respect of a property in another city or district, the city or district council for that area will send you a form like this before the end of May.

If you do not receive that form by the end of May, write to that council and ask for an enrolment form for ratepayer electors. This form can be used only in respect of the property described in this form (*or* in the list attached to this form).

What if the ratepayer is a company, firm, body corporate, society, association, or corporation sole?

Where a company, firm, body corporate, society, or association is a ratepayer, it may nominate for enrolment on the ratepayer electoral roll a member or officer whose registered address as a Parliamentary elector is outside the local government area.

Where a corporation sole is a ratepayer, it may nominate for enrolment on the ratepayer electoral roll any person whose registered address as a Parliamentary elector is outside the local government area.

Only one person may be nominated by a ratepayer even if more than one property is owned.

A person's name cannot appear on a roll for a region, or a city or district, or a community board area more than once. You should not nominate a person who is enrolled or has been nominated in respect of another property.

SCHEDULE—continued

If you want help in completing this form or have any queries, ring the Council named on the front of this form.

Front of Page 2 of Form 1

Directions

- If you wish to be enrolled on the ratepayer electoral roll or to nominate any other person for enrolment on that roll, please fill in and sign this form.
- In answering questions, write “√” in the box by the correct answer.
- If you are in doubt about the correct answer to a question, please refer to the Guidelines printed on this form.
- When you have filled in and signed this form, return it to the Council whose postal address is given on the first page of this form.

Questions

1 Are the details (if any) printed on the front of this form correct?

- Yes.
- No. Give the correct details below.

Name(s) of ratepayer(s)

--

Address of property

Postal address of ratepayer(s)

2 Is the ratepayer in respect of the property an individual person?

- Yes. Go to 6.
- No.

3 Are the ratepayers in respect of the property, a partnership, joint tenants or tenants in common (including joint family home owners or other multiple owners)?

- Yes. Go to 10.
- No.

SCHEDULE—*continued*

- 4** Is the ratepayer in respect of the property a company, firm, body corporate, society, association, or corporation sole?
- Yes.
- No. Start this form again. Decide which group of ratepayers you fit into and complete the form accordingly. Ring the Council for guidance if you need further assistance.
- 5** Does the company, firm, body corporate, society, association, or corporation sole wish to nominate any person for the ratepayer electoral roll?
- Yes. A company, firm, body corporate, society, or association may nominate a member or officer whose registered address as a Parliamentary elector is outside the local government area. A corporation sole may nominate any person whose registered address as a Parliamentary elector is outside the local government area. Go to 14.
- No. You have completed this form. Do not return it to the Council.
- 6** Are you registered as a Parliamentary elector?
- Yes.
- No. You cannot have your name included on a ratepayer electoral roll until you are enrolled as a Parliamentary elector. Read the second paragraph of the Guidelines.
- 7** Is the address in respect of which you are registered as a Parliamentary elector outside the region in which the property is situated?
- Yes. Go to 14.
- No.
- 8** Is the address in respect of which you are registered as a Parliamentary elector outside the city or district in which the property is situated?
- Yes. Go to 15.
- No.
- 9** Is the address in respect of which you are registered as a Parliamentary elector outside the community board area in which the property is situated?
- Yes. Go to 16.
- No. You are a registered Parliamentary elector in the local government area within which the property is located. Your name cannot therefore be included on the ratepayer electoral roll. Your name will be included automatically on the residential electoral roll. You have completed this form. Do not return it to the Council.

SCHEDULE—*continued*

10 Are any of the ratepayers registered as Parliamentary electors?

Yes.

No. You cannot have the name of a person included on a ratepayer electoral roll unless that person is enrolled as a Parliamentary elector. Read the second paragraph of the Guidelines.

11 Are any of the ratepayers registered as Parliamentary electors in respect of an address outside the region in which the property is situated?

Yes. The ratepayers may nominate for the ratepayer electoral roll for the region and for the city or district and for the community board area any one of themselves who is registered as a Parliamentary elector in respect of an address outside the region. Go to 14.

No.

12 Are any of the ratepayers registered as Parliamentary electors in respect of an address outside the city or district in which the property is situated?

Yes. The ratepayers may nominate for the ratepayer electoral roll for the city or district and community board area any one of themselves who is registered as a Parliamentary elector for an address outside the city or district area. Go to 15.

No.

13 Are any of the ratepayers registered as Parliamentary electors in respect of an address outside the community board area in which the property is situated?

Yes. The ratepayers may nominate for the ratepayer electoral roll for the community board area any one of themselves who is registered as a Parliamentary elector in respect of an address outside the community board area. Go to 16.

No. The names of those who are registered as Parliamentary electors in the local government areas in which the property is located will be included automatically on the residential electoral roll for the next local authority elections. You have completed this form. Do not return it to the Council.

Back of Page 2 of Form 1

14 Do you apply to enrol a person on the ratepayer electoral roll for the region in which the property is situated?

Yes.

No.

SCHEDULE—*continued*

15 Do you apply to enrol a person on the ratepayer electoral roll for the city or district in which the property is situated?

- Yes.
 No.

16 Do you apply to enrol a person on the ratepayer electoral roll for the community board area in which the property is situated?

- Yes.
 No.

17 The details of the person to be enrolled are:

Full name

--

Residential address in respect of which the person is registered as a Parliamentary elector

Postal address (if different from above)

Occupation

--

Declaration

18

• Complete one of the following declarations.

Individual ratepayer: I declare that I am qualified to be enrolled as a ratepayer elector in respect of the property described on this form (*or* on the list attached to this form), that I have not applied to be enrolled on any of the rolls now applied for in respect of another property, and that the statements made by me, and the answers given by me to the questions on this form, are correct.

SCHEDULE—continued

Signature of applicant

[Empty signature box]

Date

[Date box with slashes: / /]

Partners, joint tenants, or tenants in common (including joint family home owners and other multiple owners): I declare that I am eligible to nominate for entry on the ratepayer electoral roll the person whose details are given in paragraph 17, that no other person has been nominated for any of these rolls by these ratepayers, and that to the best of my knowledge and belief the person nominated has not already applied to enrol or been nominated for any of these rolls in respect of another property, and that the statements made by me, and the answers given by me to the questions on this form, are correct.

Signature of nominator

[Empty signature box]

Name of nominator

[Empty name box]

Address of nominator

[Empty address box, split into three horizontal sections]

Date

[Date box with slashes: / /]

Company, firm, body corporate, society, association, or corporation sole: The nominator named below nominates for entry on the ratepayer electoral roll the person whose details are given in paragraph 17, and declares that no other person has been nominated by it for any of these rolls, that to the best of its knowledge and belief the person nominated has not already applied to enrol or been nominated for any of these rolls in respect of another property, and that the statements made, and the answers given by it to the questions on this form, are correct.

SCHEDULE—*continued*

Name of nominator

--

Signature of person signing on behalf of nominator

--

Address of nominator

Date

/ /

Seal (if applicable)

--

Affixed in the presence of:

—

SCHEDULE—continued

Form 2

Reg. 3 (2) (b)

ENROLMENT FORM FOR RATEPAYER ELECTORS

(Where property is within a region under the control of a regional council but is not within a community)

[This is a 2-page form, which may be printed on one piece of paper.]

Front of Page 1 of Form 2

[Insert crest or logo of council and name of council]

To
[Insert name and postal address of ratepayer(s)]

As ratepayer(s) of a property at [Insert address and roll number of property] (or of the property or properties described, by address and roll number, in the list attached to this form)

This form is sent to you as the ratepayer of the property described above (or in the list attached to this form). As a ratepayer, you may be eligible to enrol on the ratepayer roll and vote in the local elections.

The property is situated in the
.....
.....
.....
.....

Constituency of the [Delete if not known]
Region and in the ward of the [Delete if inapplicable]
City (or District)

Return this form before 14 July [Insert year] to—
The Principal Administrative Officer
[Insert name and postal address of council]

If you have any queries or require assistance with this form, please ring the council on [Insert telephone number]

SCHEDULE—*continued*
Back of Page 1 of Form 2

**Local Authority Electors
Guidelines for enrolment of Ratepayers
who are not Residents**

- You should complete this form only if the address of the property in respect of which you are a ratepayer is not the address in respect of which you are registered as a Parliamentary elector.
- You must first be registered as a Parliamentary elector in New Zealand. If you are not registered as a Parliamentary elector in New Zealand, you are legally required to enrol if you have the necessary qualifications. The qualifications are set out on the enrolment forms, which are available at Post shops and at local authority offices and public libraries.

What this form is for

As a ratepayer, you may be entitled to enrol on the ratepayer electoral roll and vote in the local authority elections.

In 1991 the law was changed to allow non-resident ratepayers to enrol for and vote in local authority elections and polls.

The intention is that both—

- Persons who reside within the district of a local authority; and
 - Persons who reside outside the district of a local authority, but who pay rates to it—
- should be able to vote in the local authority elections.

Who can vote?

Both residents and ratepayers are entitled to vote in local authority elections. Residents are enrolled automatically if they are registered as Parliamentary electors.

Any individual ratepayer who is not a resident of the area in which the property is situated qualifies to vote in that area if he or she is registered as a Parliamentary elector and has his or her name included on the ratepayer electoral roll.

Partners, joint tenants, or tenants in common (including joint family home owners and other multiple owners) may nominate one of themselves for enrolment on the ratepayer electoral roll. The person nominated must be a person whose registered address as a Parliamentary elector is outside the local government area.

Any company, firm, body corporate, society, or association may enrol a member or officer who is registered as a Parliamentary elector in respect of an address outside the local government area.

A corporation sole may nominate any person who is registered as a Parliamentary elector in respect of an address outside the local government area.

How do I know if I am already enrolled?

The name of every person who is registered as a Parliamentary elector is automatically included on the residential electoral roll of the local authority for the area in which that person is so registered.

SCHEDULE—*continued*

If you wish to vote as a non-resident ratepayer, you must enrol after 1 April and before 14 July in each year in which local authority general elections are held. An enrolment form like this one will be sent to you for this purpose. You must re-enrol for each election period, that is, every three years.

Do some people get more than one vote in the same local government area? No.

A person can vote only once in any local authority election even if that person owns a number of properties in that local authority area.

A person enrolled as a ratepayer in respect of any property may vote for the city or district council, and any regional council or community board within whose area the property is situated.

A person who owns property in an area in which that person resides is not entitled to enrol as a ratepayer elector of that area.

What if I pay rates on more than one property?

If you pay rates on more than one property in the same local government area, you may not receive a separate form for each property. You cannot enrol more than once for an area even if you pay rates on more than one property in that area.

If you pay rates on properties in different cities or districts, you may enrol in each city or district. If both the cities and districts are in the same region, you can enrol only once for the region. You can choose which property you enrol for.

If you pay rates on properties in different community board areas, you can enrol for each community board roll but, if both the communities are in the same city or district, you can enrol and vote only once for the city or district.

If you pay rates in respect of a property in another city or district, the city or district council for that area will send you a form like this before the end of May.

If you do not receive that form by the end of May, write to that council and ask for an enrolment form for ratepayer electors. This form can be used only in respect of the property described in this form (*or* in the list attached to this form).

What if the ratepayer is a company, firm, body corporate, society, association, or corporation sole?

Where a company, firm, body corporate, society, or association is a ratepayer, it may nominate for enrolment on the ratepayer electoral roll a member or officer whose registered address as a Parliamentary elector is outside the local government area.

Where a corporation sole is a ratepayer, it may nominate for enrolment on the ratepayer electoral roll any person whose registered address as a Parliamentary elector is outside the local government area.

Only one person may be nominated by a ratepayer even if more than one property is owned.

A person's name cannot appear on a roll for a region, or a city or district, or a community board area more than once. You should not nominate a person who is enrolled or has been nominated for another property.

SCHEDULE—continued

If you want help in completing this form or have any queries, ring the Council named on the front of this form.

Front of Page 2 of Form 2

Directions

- If you wish to be enrolled on the ratepayer electoral roll or to nominate any other person for enrolment on that roll, please fill in and sign this form.
- In answering questions, write “✓” in the box by the correct answer.
- If you are in doubt about the correct answer to a question, please refer to the Guidelines printed on this form.
- When you have filled in and signed this form, return it to the Council whose postal address is given on the first page of this form.

Questions

1 Are the details (if any) printed on the front of this form correct?

- Yes.
- No. Give the correct details below.

Name(s) of ratepayer(s)

--

Address of property

Postal address of ratepayer(s)

2 Is the ratepayer in respect of the property an individual person?

- Yes. Go to 6.
- No.

3 Are the ratepayers in respect of the property, a partnership, joint tenants or tenants in common (including joint family home owners or other multiple owners)?

SCHEDULE—*continued*

- Yes. Go to 9.
- No.
- 4** Is the ratepayer in respect of the property a company, firm, body corporate, society, association, or corporation sole?
- Yes.
- No. Start this form again. Decide which group of ratepayers you fit into and complete the form accordingly. Ring the Council for guidance, if you need further assistance.
- 5** Does the company, firm, body corporate, society, association, or corporation sole wish to nominate any person for the ratepayer electoral roll?
- Yes. A company, firm, body corporate, society, or association may nominate a member or officer, whose registered address as a Parliamentary elector is outside the local government area. A corporation sole may nominate any person whose registered address as a Parliamentary elector is outside the local government area. Go to 12.
- No. You have completed this form. Do not return it to the Council.
- 6** Are you registered as a Parliamentary elector?
- Yes.
- No. You cannot have your name included on a ratepayer electoral roll until you are enrolled as a Parliamentary elector. Read the second paragraph of the Guidelines.
- 7** Is the address in respect of which you are registered as a Parliamentary elector outside the region in which the property is situated?
- Yes. Go to 12.
- No.
- 8** Is the address in respect of which you are registered as a Parliamentary elector outside the city or district in which the property is situated?
- Yes. Go to 13.
- No. You are a registered Parliamentary elector in the local government area within which the property is located. Your name cannot therefore be included on the ratepayer electoral roll. Your name will be included automatically on the residential electoral roll. You have completed this form. Do not return it to the Council.
- 9** Are any of the ratepayers registered as Parliamentary electors?
- Yes.
- No. You cannot have the name of a person included on a ratepayer electoral roll unless that person is enrolled as a

SCHEDULE—*continued*

Parliamentary elector. Read the second paragraph of the Guidelines.

- 10** Are any of the ratepayers registered as Parliamentary electors in respect of an address outside the region in which the property is situated?
- Yes. The ratepayers may nominate for the ratepayer electoral roll for the region and for the city or district any one of themselves who is registered as a Parliamentary elector in respect of an address that is outside the region. Go to 12.
- No.
- 11** Are any of the ratepayers registered as Parliamentary electors in respect of an address outside the city or district in which the property is situated?
- Yes. The ratepayers may nominate for the ratepayer electoral roll for the city or district any one of themselves who is registered as a Parliamentary elector for an address outside the city or district. Go to 13.
- No. The names of those who are registered as Parliamentary electors in the local government areas in which the property is located will be included automatically on the residential electoral roll for the next local authority elections. You have completed this form. Do not return it to the Council.

Back of Page 2 of Form 2

- 12** Do you apply to enrol a person on the ratepayer electoral roll for the region in which the property is situated?
- Yes.
- No.
- 13** Do you apply to enrol a person on the ratepayer electoral roll for the city or district in which the property is situated?
- Yes.
- No.

14 The details of the person to be enrolled are:

Full name

SCHEDULE—*continued*

Residential address in respect of which the person is registered as a Parliamentary elector

Postal address (if different from above)

Occupation

--

*Declaration***15**

- Complete one of the following declarations.

Individual ratepayer: I declare that I am qualified to be enrolled as a ratepayer elector in respect of the property described on this form (*or* on the list attached to this form), that I have not applied to be enrolled on any of the rolls now applied for in respect of another property, and that the statements made by me, and the answers given by me to the questions on this form, are correct.

Signature of applicant

--

Date

/ /

Partners, joint tenants, or tenants in common (including joint family home owners and other multiple owners): I declare that I am eligible to nominate for entry on the ratepayer electoral roll the person whose details are given in paragraph 14, that no other person has been nominated for any of these rolls by these ratepayers, and that to the best of my knowledge and belief the person nominated has not already applied to enrol or been nominated for any of these rolls in respect of another property, and that the statements made by me, and the answers given by me to the questions on this form, are correct.

SCHEDULE—continued

Signature of nominator

[Empty signature box]

Name of nominator

[Empty name box]

Address of nominator

[Three stacked empty address lines]

Date

[Date box with slashes: / /]

Company, firm, body corporate, society, association, or corporation sole: The nominator named below nominates for entry on the ratepayer electoral roll the person whose details are given in paragraph 14, and declares that no other person has been nominated by it for any of these rolls, that to the best of its knowledge and belief the person nominated has not already applied to enrol or been nominated for any of these rolls in respect of another property, and that the statements made, and the answers given by it to the questions on this form, are correct.

Name of nominator

[Empty name box]

Signature of person signing on behalf of nominator

[Empty signature box]

Address of nominator

[Three stacked empty address lines]

SCHEDULE—*continued*

Date

/ /

Seal (if applicable)

--

Affixed in the presence of:

—

SCHEDULE—continued

Form 3

Reg. 3 (3) (a)

ENROLMENT FORM FOR RATEPAYER ELECTORS

(Where property is not within a region under the jurisdiction of a regional council but is within a community)

[This is a 2-page form, which may be printed on one piece of paper.]

Front of Page 1 of Form 3

[Insert crest or logo of council and name of council]

To
[Insert name and postal address of ratepayer(s)]

As ratepayer(s) of a property at
[Insert address and roll number of property] (or of the property or properties described, by address and roll number, in the list attached to this form)

This form is sent to you as the ratepayer of the property described above (or in the list attached to this form). As a ratepayer, you may be eligible to enrol on the ratepayer roll and vote in the local elections.

The property is situated in the
.....
.....
.....

ward of the [Delete if inapplicable]
City [or District] and in the
Community Board area

Return this form before 14 July
[Insert year] to—
The Principal Administrative
Officer
[Insert name and postal address of council]

If you have any queries or require assistance with this form, please ring the council on
[Insert telephone number]

SCHEDULE—*continued*
Back of Page 1 of Form 3

Local Authority Elections
Guidelines for enrolment of Ratepayers
who are not Residents

- You should complete this form only if the address of the property in respect of which you are a ratepayer is not the address in respect of which you are registered as a Parliamentary elector.
- You must first be registered as a Parliamentary elector in New Zealand. If you are not registered as a Parliamentary elector in New Zealand, you are legally required to enrol if you have the necessary qualifications. The qualifications are set out on the enrolment forms, which are available at Post shops and at local authority offices and public libraries.

What this form is for

As a ratepayer, you may be entitled to enrol on the ratepayer electoral roll and vote in the local authority elections.

In 1991 the law was changed to allow non-resident ratepayers to enrol for and vote in local authority elections and polls.

The intention is that both—

- Persons who reside within the district of a local authority; and
- Persons who reside outside the district of a local authority, but who pay rates to it—

should be able to vote in the local authority elections.

Who can vote?

Both residents and ratepayers are entitled to vote in local authority elections. Residents are enrolled automatically if they are registered as Parliamentary electors.

Any individual ratepayer who is not a resident of the area in which the property is situated qualifies to vote in that area if he or she is registered as a Parliamentary elector and has his or her name included on the ratepayer electoral roll.

Partners, joint tenants, or tenants in common (including joint family home owners and other multiple owners) may nominate one of themselves for enrolment on the ratepayer electoral roll. The person nominated must be a person whose registered address as a Parliamentary elector is outside the local government area.

Any company, firm, body corporate, society, or association may enrol a member or officer who is registered as a Parliamentary elector in respect of an address outside the local government area.

A corporation sole may nominate any person who is registered as a Parliamentary elector in respect of an address outside the local government area.

How do I know if I am already enrolled?

The name of every person who is registered as a Parliamentary elector is automatically included on the residential electoral roll of the local authority for the area in which that person is so registered.

If you wish to vote as a non-resident ratepayer, you must enrol after 1 April and before 14 July in each year in which local authority general

SCHEDULE—*continued*

elections are held. An enrolment form like this one will be sent to you for this purpose. You must re-enrol for each election period, that is, every three years.

Do some people get more than one vote in the same local government area? No.

A person can vote only once in any local authority election even if that person owns a number of properties in that local authority area.

A person enrolled as a ratepayer in respect of any property may vote for the city or district council, and any regional council or community board within whose area the property is situated.

A person who owns property in an area in which that person resides is not entitled to enrol as a ratepayer elector of that area.

What if I pay rates on more than one property?

If you pay rates on more than one property in the same local government area, you may not receive a separate form for each property. You cannot enrol more than once for an area even if you pay rates on more than one property in that area.

If you pay rates on properties in different cities or districts, you may enrol in each city or district. If both the cities and districts are in the same region, you can enrol only once for the region. You can choose which property you enrol for.

If you pay rates on properties in different community board areas, you can enrol for each community board roll but, if both the communities are in the same city or district, you can enrol and vote only once for the city or district.

If you pay rates in respect of a property in another city or district, the city or district council for that area will send you a form like this before the end of May.

If you do not receive that form by the end of May, write to that council and ask for an enrolment form for ratepayer electors. This form can be used only in respect of the property described in this form (*or* in the list attached to this form).

What if the ratepayer is a company, firm, body corporate, society, association, or corporation sole?

Where a company, firm, body corporate, society, or association is a ratepayer, it may nominate for enrolment on the ratepayer electoral roll a member or officer whose registered address as a Parliamentary elector is outside the local government area.

Where a corporation sole is a ratepayer, it may nominate for enrolment on the ratepayer electoral roll any person whose registered address as a Parliamentary elector is outside the local government area.

Only one person may be nominated by a ratepayer even if more than one property is owned.

A person's name cannot appear on a roll for a region, or a city or district, or a community board area more than once. You should not nominate a person who is enrolled or has been nominated in respect of another property.

SCHEDULE—*continued*

If you want help in completing this form or have any queries, ring the Council named on the front of this form.

Front of Page 2 of Form 3

Directions

- If you wish to be enrolled on the ratepayer electoral roll or to nominate any other person for enrolment on that roll, please fill in and sign this form.
- In answering questions, write “✓” in the box by the correct answer.
- If you are in doubt about the correct answer to a question, please refer to the Guidelines printed on this form.
- When you have filled in and signed this form, return it to the Council whose postal address is given on the first page of this form.

Questions

1 Are the details (if any) printed on the front of this form correct?

Yes.

No. Give the correct details below.

Name(s) of ratepayer(s)

--

Address of property

Postal address of ratepayer(s)

2 Is the ratepayer in respect of the property an individual person?

Yes. Go to 6.

No.

3 Are the ratepayers in respect of the property, a partnership, joint tenants, or tenants in common (including joint family home owners or other multiple owners)?

SCHEDULE—*continued*

- Yes. Go to 9.
- No.
- 4** Is the ratepayer in respect of the property a company, firm, body corporate, society, association, or corporation sole?
- Yes.
- No. Start this form again. Decide which group of ratepayers you fit into and complete the form accordingly. Ring the Council for guidance, if you need further assistance.
- 5** Does the company, firm, body corporate, society, association, or corporation sole wish to nominate any person for the ratepayer electoral roll?
- Yes. A company, firm, body corporate, society, or association may nominate a member or officer whose registered address as a Parliamentary elector is outside the local government area. A corporation sole may nominate any person whose registered address as a Parliamentary elector is outside the local government area. Go to 12.
- No. You have completed this form. Do not return it to the Council.
- 6** Are you registered as a Parliamentary elector?
- Yes.
- No. You cannot have your name included on a ratepayer electoral roll until you are enrolled as a Parliamentary elector. Read the second paragraph of the Guidelines.
- 7** Is the address in respect of which you are registered as a Parliamentary elector outside the city or district in which the property is situated?
- Yes. Go to 12.
- No.
- 8** Is the address in respect of which you are registered as a Parliamentary elector outside the community board area in which the property is situated?
- Yes. Go to 13.
- No. You are a registered Parliamentary elector in the local government area within which the property is located. Your name cannot therefore be included on the ratepayer electoral roll. Your name will be included automatically on the residential electoral roll. You have completed this form. Do not return it to the Council.
- 9** Are any of the ratepayers registered as Parliamentary electors?
- Yes.
- No. You cannot have the name of a person included on a ratepayer electoral roll unless that person is enrolled as a

SCHEDULE—continued

Parliamentary elector. Read the second paragraph of the Guidelines.

10 Are any of the ratepayers registered as Parliamentary electors in respect of an address outside the city or district in which the property is situated?

Yes. The ratepayers may nominate for the ratepayer electoral roll for the city or district and the community board area any one of themselves who is registered as a Parliamentary elector for an address outside the city or district. Go to 12.

No.

11 Are any of the ratepayers registered as Parliamentary electors in respect of an address outside the community board area in which the property is situated?

Yes. The ratepayers may nominate for the ratepayer electoral roll for the community board area any one of themselves who is registered as a Parliamentary elector in respect of an address outside the community board area. Go to 13.

No. The names of those who are registered as Parliamentary electors in the local government areas in which the property is located will be included automatically on the residential electoral roll for the next local authority elections. You have completed this form. Do not return it to the Council.

Back of Page 2 of Form 3

12 Do you apply to enrol a person on the ratepayer electoral roll for the city or district in which the property is situated?

Yes.

No.

13 Do you apply to enrol a person on the ratepayer electoral roll for the community board area in which the property is situated?

Yes.

No.

14 The details of the person to be enrolled are:

Full name

[Empty rectangular box for full name]

SCHEDULE—*continued*

Residential address in respect of which the person is registered as a Parliamentary elector.

Postal address (if different from above)

Occupation

--

Declaration

15

- Complete one of the following declarations.

Individual ratepayer: I declare that I am qualified to be enrolled as a ratepayer elector in respect of the property described on this form (*or* on the list attached to this form), that I have not applied to be enrolled on any of the rolls now applied for in respect of another property, and that the statements made by me, and the answers given by me to the questions on this form, are correct.

Signature of applicant

--

Date

/ /

Partners, joint tenants, or tenants in common (including joint family home owners and other multiple owners): I declare that I am eligible to nominate for entry on the ratepayer electoral roll the person whose details are given in paragraph 14, that no other person has been nominated for any of these rolls by these ratepayers, and that to the best of my knowledge and belief the person nominated has not already applied to enrol or been nominated for any of these rolls in respect of another property, and that the statements made by me, and the answers given by me to the questions on this form, are correct.

SCHEDULE—continued

Signature of nominator

[Empty signature box]

Name of nominator

[Empty name box]

Address of nominator

[Empty address box, split into three horizontal sections]

Date

[Date box with slashes: / /]

Company, firm, body corporate, society, association, or corporation sole: The nominator named below nominates for entry on the ratepayer electoral roll the person whose details are given in paragraph 14, and declares that no other person has been nominated by it for any of these rolls, that to the best of its knowledge and belief the person nominated has not already applied to enrol or been nominated for any of these rolls in respect of another property, and that the statements made, and the answers given by it to the questions on this form, are correct.

Name of nominator

[Empty name box]

Signature of person signing on behalf of nominator

[Empty signature box]

Address of nominator

[Empty address box, split into three horizontal sections]

Date

[Date box with slashes: / /]

SCHEDULE—*continued*

Seal (if applicable)

--

Affixed in the presence of:

—

SCHEDULE—continued

Form 4

Reg. 3 (3) (b)

ENROLMENT FORM FOR RATEPAYER ELECTORS

(Where property is not within a region under the control of a regional council and is not within a community)

[This is a 2-page form, which may be printed on one piece of paper.]
Front of Page 1 of Form 4

[Insert crest or logo of council and name of council]

To

[Insert name and postal address of ratepayer(s)]

As ratepayer(s) of a property at [Insert address and roll number of property] (or of the property or properties described, by address and roll number, in the list attached to this form)

This form is sent to you as the ratepayer of the property described above (or in the list attached to this form). As a ratepayer, you may be eligible to enrol on the ratepayer roll and vote in the local elections.

The property is situated in the

.....
.....

ward of the [Delete if inapplicable] City [or District]

Return this form before 14 July [Insert year] to—

The Principal Administrative Officer

[Insert name and postal address of council]

If you have any queries or require assistance with this form, please ring the council on

[Insert telephone number]

SCHEDULE—*continued*
Back of Page 1 of Form 4

Local Authority Elections
Guidelines for enrolment of Ratepayers
who are not Residents

- You should complete this form only if the address of the property in respect of which you are a ratepayer is not the address in respect of which you are registered as a Parliamentary elector.
- You must first be registered as a Parliamentary elector in New Zealand. If you are not registered as a Parliamentary elector in New Zealand, you are legally required to enrol if you have the necessary qualifications. The qualifications are set out on the enrolment forms, which are available at Post shops and at local authority offices and public libraries.

What this form is for

As a ratepayer, you may be entitled to enrol on the ratepayer electoral roll and vote in the local authority elections.

In 1991 the law was changed to allow non-resident ratepayers to enrol for and vote in local authority elections and polls.

The intention is that both—

- Persons who reside within the district of a local authority; and
- Persons who reside outside the district of a local authority, but who pay rates to it—

should be able to vote in the local authority elections.

Who can vote?

Both residents and ratepayers are entitled to vote in local authority elections. Residents are enrolled automatically if they are registered as Parliamentary electors.

Any individual ratepayer who is not a resident of the area in which the property is situated qualifies to vote in that area if he or she is registered as a Parliamentary elector and has his or her name included on the ratepayer electoral roll.

Partners, joint tenants, or tenants in common (including joint family home owners and other multiple owners) may nominate one of themselves for enrolment on the ratepayer electoral roll. The person nominated must be a person whose registered address as a Parliamentary elector is outside the local government area.

Any company, firm, body corporate, society, or association may enrol a member or officer who is registered as a Parliamentary elector in respect of an address outside the local government area.

A corporation sole may nominate any person who is registered as a Parliamentary elector in respect of an address outside the local government area.

How do I know if I am already enrolled?

The name of every person who is registered as a Parliamentary elector is automatically included on the residential electoral roll of the local authority for the area in which that person is so registered.

If you wish to vote as a non-resident ratepayer, you must enrol after 1 April and before 14 July in each year in which local authority general

SCHEDULE—*continued*

elections are held. An enrolment form like this one will be sent to you for this purpose. You must re-enrol for each election period, that is, every three years.

Do some people get more than one vote in the same local government area? No.

A person can vote only once in any local authority election even if that person owns a number of properties in that local authority area.

A person enrolled as a ratepayer in respect of any property may vote for the city or district council, and any regional council or community board within whose area the property is situated.

A person who owns property in an area in which that person resides is not entitled to enrol as a ratepayer elector of that area.

What if I pay rates on more than one property?

If you pay rates on more than one property in the same local government area, you may not receive a separate form for each property. You cannot enrol more than once for an area even if you pay rates on more than one property in that area.

If you pay rates on properties in different cities or districts, you may enrol in each city or district. If both the cities and districts are in the same region, you can enrol only once for the region. You can choose which property you enrol for.

If you pay rates on properties in different community board areas, you can enrol for each community board roll but, if both the communities are in the same city or district, you can enrol and vote only once for the city or district.

If you pay rates in respect of a property in another city or district, the city or district council for that area will send you a form like this before the end of May.

If you do not receive that form by the end of May, write to that council and ask for an enrolment form for ratepayer electors. This form can be used only in respect of the property described in this form (*or* in the list attached to this form).

What if the ratepayer is a company, firm, body corporate, society, association, or corporation sole?

Where a company, firm, body corporate, society, or association is a ratepayer, it may nominate for enrolment on the ratepayer electoral roll a member or officer whose registered address as a Parliamentary elector is outside the local government area.

Where a corporation sole is a ratepayer, it may nominate for enrolment on the ratepayer electoral roll any person whose registered address as a Parliamentary elector is outside the local government area.

Only one person may be nominated by a ratepayer even if more than one property is owned.

A person's name cannot appear on a roll for a region, or a city or district, or a community board area more than once. You should not nominate a person who is enrolled or has been nominated in respect of another property.

SCHEDULE—continued

If you want help in completing this form or have any queries, ring the Council named on the front of this form.

Front of Page 2 of Form 4

Directions

- If you wish to be enrolled on the ratepayer electoral roll or to nominate any other person for enrolment on that roll, please fill in and sign this form.
- In answering questions, write “✓” in the box by the correct answer.
- If you are in doubt about the correct answer to a question, please refer to the Guidelines printed on this form.
- When you have filled in and signed this form, return it to the Council whose postal address is given on the first page of this form.

Questions

1 Are the details (if any) printed on the front of this form correct?

Yes.

No. Give the correct details below.

Name(s) of ratepayer(s)

--

Address of property

Postal address of ratepayer(s)

2 Is the ratepayer in respect of the property an individual person?

Yes. Go to 6.

No.

3 Are the ratepayers in respect of the property, a partnership, joint tenants, or tenants in common (including joint family home owners or other multiple owners)?

SCHEDULE—*continued*

- Yes. Go to 8.
- No.

4 Is the ratepayer in respect of the property a company, firm, body corporate, society, association, or corporation sole?

- Yes.
- No. Start this form again. Decide which group of ratepayers you fit into and complete the form accordingly. Ring the Council for guidance, if you need further assistance.

5 Does the company, firm, body corporate, society, association, or corporation sole wish to nominate any person for the ratepayer electoral roll?

- Yes. A company, firm, body corporate, society, or association may nominate a member or officer whose registered address as a Parliamentary elector is outside the local government area. A corporation sole may nominate any person whose registered address as a Parliamentary elector is outside the local government area. Go to 10.
- No. You have completed this form. Do not return it to the Council.

6 Are you registered as a Parliamentary elector?

- Yes.
- No. You cannot have your name included on a ratepayer electoral roll until you are enrolled as a Parliamentary elector. Read the second paragraph of the Guidelines.

7 Is the address in respect of which you are registered as a Parliamentary elector outside the city or district in which the property is situated?

- Yes. Go to 10.
- No. You are a registered Parliamentary elector in the local government area within which the property is located. Your name cannot therefore be included on the ratepayer electoral roll. Your name will be included automatically on the residential electoral roll. You have completed this form. Do not return it to the Council.

8 Are any of the ratepayers registered as Parliamentary electors?

- Yes.
- No. You cannot have the name of a person included on a ratepayer electoral roll unless that person is enrolled as a Parliamentary elector. Read the second paragraph of the Guidelines.

9 Are any of the ratepayers registered as Parliamentary electors in respect of an address outside the city or district in which the property is situated?

SCHEDULE—*continued*

- Yes. The ratepayers may nominate for the ratepayer electoral roll for the city or district any one of themselves who is registered as a Parliamentary elector for an address outside the city or district.
- No. The names of those who are registered as Parliamentary electors in the local government areas in which the property is located will be included automatically on the residential electoral roll for the next local authority elections. You have completed this form. Do not return it to the Council.

Back of Page 2 of Form 4

10 Do you apply to enrol a person on the ratepayer electoral roll for the city or district in which the property is situated?

- Yes.
- No.

11 The details of the person to be enrolled are:

Full name

Residential address in respect of which the person is registered as a Parliamentary elector

Postal address (if different from above)

Occupation

Declaration

12

- Complete one of the following declarations.

Individual ratepayer: I declare that I am qualified to be enrolled as a ratepayer elector in respect of the property described on this form (*or on the list attached to this form*), that I have not applied to be enrolled on the

SCHEDULE—*continued*

roll now applied for in respect of another property, and that the statements made by me, and the answers given by me to the questions on this form, are correct.

Signature of applicant

Date

/ /

Partners, joint tenants, or tenants in common (including joint family home owners and other multiple owners): I declare that I am eligible to nominate for entry on the ratepayer electoral roll the person whose details are given in paragraph 11, that no other person has been nominated for that roll by these ratepayers, and that to the best of my knowledge and belief the person nominated has not already applied to enrol or been nominated for that roll in respect of another property, and that the statements made by me, and the answers given by me to the questions on this form, are correct.

Signature of nominator

Name of nominator

Address of nominator

Date

/ /

Company, firm, body corporate, society, association, or corporation sole: The nominator named below nominates for entry on the ratepayer electoral roll the person whose details are given in paragraph 11, and declares that no other person has been nominated by it for that roll, that to the best of its knowledge and belief the person nominated has not already applied to enrol or been nominated for that roll in respect of another property, and that the statements made, and the answers given by it to the questions on this form, are correct.

SCHEDULE—*continued*

Name of nominator

--

Signature of person signing on behalf of nominator

--

Address of nominator

Date

/ /

Seal (if applicable)

--

Affixed in the presence of:

—

SCHEDULE—continued

Regs. 10 (1), 29

Form 5

DECLARATION BY SPECIAL VOTER

No. on Roll

Consecutive Number.....

(Where known).....

Official Mark

I HEREBY declare that to the best of my knowledge and belief the following statements are true:

1. I am an elector (or qualified to be an elector) of [State local government area of local authority and, if applicable, ward, constituency, community, or other subdivision, as the case may require].

2. I am enrolled as a Parliamentary elector. [Delete if not enrolled.]

3. My surname (or family name) and full Christian (or first) name(s) are:

Surname (or family name):.....

Full Christian (or first) name(s):

4. My occupation is..... [Elector with no occupation may state "unemployed", "student", etc., as appropriate, or may state marital status if desired].

5. My residential address is:.....

6. My postal address is [Complete if different from 5 above]:.....

7. I have not already voted at this election (poll).

8. I am entitled to vote as a special voter because one or more of the paragraphs printed on the back of this form apply to me. The paragraph or paragraphs that apply to me are: [Insert the letter or letters.]

Signature of elector:

Date:

Signature of witness:

Official Mark if Witness is the Issuing Officer

Address of witness (if not Issuing Officer):

IMPORTANT—Read the information printed on the back of this form

SCHEDULE—*continued*Form 5—*continued*

[Back]

PERSONS ENTITLED TO VOTE AS SPECIAL VOTERS

Any elector may vote at any election or poll as a special voter, if—

- (a) The elector's name does not appear on the copy of the roll used for that election or has been deleted from that copy, and the elector has reasonable cause to believe that the elector's name was entered on the roll or, as the case may be, should not have been deleted from that copy; or
- (b) The elector's name does not appear on the electoral roll in use for that election but—
 - (i) The elector's name is included on the most recently published electoral roll for the Parliamentary election; or
 - (ii) The elector's name has been omitted from the most recently published electoral roll for the Parliamentary election by virtue of a direction under section 62A of the Electoral Act 1956; or
 - (iii) The elector has enrolled on the roll for the Parliamentary election since that roll was most recently published,—and the address shown on the most recently published roll for the Parliamentary election or the address in respect of which the elector is registered as a Parliamentary elector is within the local government area and is the elector's present residential address; or
- (c) The elector has qualified as an elector not earlier than the day preceding the day on which the roll was closed and before polling day and has applied before polling day to have the elector's name entered on the roll; or
- (d) In the case of an election relating to a ward or community, the elector has qualified as an elector and the name of the elector is entered on a roll for the territorial authority in whose district the ward or community is situated, but is not entered on a roll in respect of that ward or community; or
- (e) The elector will on polling day be outside New Zealand; or
- (f) The elector will be absent from the local government area on polling day; or
- (g) The elector will throughout the hours of voting on polling day be travelling under conditions which will preclude the elector from attending to vote at any polling place appointed for the local government area; or
- (h) The elector is ill or infirm, and by reason of that illness or infirmity will be precluded from attending to vote at any polling place appointed for the local government area; or
- (i) In the case of a woman, she will by reason of pregnancy or recent childbirth be precluded from attending to vote at any polling place appointed for the local government area; or
- (j) The elector has a religious objection to voting at a polling place on the day of the week on which polling day falls; or
- (k) The elector's name appears on the roll and the elector claims not to have received the voting papers; or

SCHEDULE—*continued*Form 5—*continued*

- (l) The elector's name appears on the roll and the elector has received the voting papers but has lost, spoilt, or destroyed them; or
- (m) The elector satisfies the Returning Officer or Deputy Returning Officer that on any other ground it will not be possible for the elector to vote at a polling place appointed for the local government area without incurring hardship or undue inconvenience.

METHOD OF VOTING AS A SPECIAL VOTER

Follow the instructions printed on the small envelope supplied with the voting paper or voting papers.

SCHEDULE—*continued*

Form 6

Reg. 10 (3)

SPECIAL-VOTING PAPER AT AN ELECTION

[Consecutive Number]

Directions to Voter

(Read carefully before voting)

1. Write “✓” in the circle(s) immediately after the name of the candidate(s) for whom you wish to vote.
2. You must not vote for more than [Insert number] candidate(s). However, you may vote for less than [Insert number] candidates if you wish. [Omit the second sentence if election is for only one vacancy].
3. After voting, fold the voting paper and place it in the small envelope.
4. If you spoil this voting paper, you may return it to the officer who issued it and apply for a fresh one.
5. Read the instructions on the small envelope issued with this voting paper.

SPECIAL-VOTING PAPER

[Name of Local Government Area]

Election of Mayor
(or of Members,
or as the case may be)

You can vote for
one candidate.
or, if the voter may vote for more than one candidate,

You can vote for
a maximum of [Insert number] candidates.



Vote Here

COOPER, Geoffrey	<input type="radio"/>
RANGI, Henare	<input type="radio"/>
SMITH, Josephine Company Director	<input type="radio"/>
SMITH, Josephine Restaurant Owner	<input type="radio"/>

SCHEDULE—*continued*Form 6—*continued*

NOTES*

1. In relation to the insertion of party accreditations or other designations, see section 25 (1) of the Act.

2. Where two candidates with the same, or very similar, names are standing, an additional description may be added following the name of the candidate, as provided for by section 25 (1) of the Act.

*Not to be printed as part of the form.

SCHEDULE—continued

Form 7

Reg. 10 (4)

SPECIAL-VOTING PAPER AT A POLL ON A LOAN PROPOSAL

[Consecutive Number]

Directions to Voter

(Read carefully before voting)

1. If you wish to vote *for* the loan write “✓” in the circle at the end of the line “I Vote For the Loan”. If you wish to vote *against* the loan, write “✓” in the circle at the end of the line “I Vote Against the Loan”.
2. After voting, fold the voting paper and place it in the small envelope.
3. If you spoil this voting paper, you may return it to the officer who issued it and apply for a fresh one.
4. Read the instructions on the small envelope issued with this voting paper.

SPECIAL-VOTING PAPER

[Name of Local Government Area]

PROPOSAL TO RAISE A SPECIAL LOAN UNDER THE LOCAL AUTHORITIES LOANS ACT 1956

[Insert the information specified in paragraphs (b) to (e) of section 35 of the Local Authorities Loans Act 1956, and any other statements required by the Local Authorities Loans Board.]



Vote Here

I vote for the Loan	<input type="radio"/>
I vote against the Loan	<input type="radio"/>

SCHEDULE—continued

Regs. 10 (5), 15

Form 8

SPECIAL-VOTING PAPER AT A POLL ON A PROPOSAL (OTHER THAN A LOAN PROPOSAL)

[Consecutive Number]

Directions to Voter

(Read carefully before voting)

1. If you support the proposal, write “✓” in the circle at the end of the line “I Vote For the Proposal”. If you oppose the proposal, write “✓” in the circle at the end of the line “I Vote Against the Proposal”.
2. After voting, fold the voting paper and place it in the small envelope.
3. If you spoil this voting paper, you may return it to the officer who issued it and apply for a fresh one.
4. Read the instructions on the small envelope issued with this voting paper.

SPECIAL-VOTING PAPER

[Name of Local Government Area]

PROPOSAL TO [State full particulars of the proposal]



Vote Here

I vote for the Proposal	<input type="radio"/>
I vote against the Proposal	<input type="radio"/>

SCHEDULE—*continued*

Form 9

Reg. 10 (6)

MATTER TO BE PRINTED ON COUNTERFOIL OF SPECIAL-VOTING PAPER

SPECIAL

Consecutive No.:

[To be entered here and also on voting paper]

Consecutive Number of Declaration:.....

[To be entered here only]

No. on Roll (if any):

[To be entered here only]

Stamp across the perforations so that the number of the polling booth will appear on both the counterfoil and the voting paper



Official Mark

SCHEDULE—*continued*

Reg. 12 (4)

Form 10

INSTRUCTIONS TO BE PRINTED ON FACE OF INNER ENVELOPE
(WHERE A SEPARATE DECLARATION FORM IS USED)

ENVELOPE FOR VOTING PAPERS ONLY**Instructions to Special Voters**

1. Complete the declaration.
2. Mark the voting paper(s) to indicate how you wish to vote.
3. Place the voting paper(s), but **NOT** the declaration form, in this envelope and seal it.
4. Place both the declaration form and this envelope (with your vote in it) inside the envelope addressed to the Returning Officer.
5. Seal that envelope and then transmit or deliver it to reach the Returning Officer or any Deputy Returning Officer for the local government area before the close of the poll.

ALTERNATIVE INSTRUCTIONS TO BE PRINTED ON FACE OF
INNER ENVELOPE (WHERE A DECLARATION ENVELOPE IS USED)

ENVELOPE FOR VOTING PAPERS ONLY**Instructions to Special Voters**

1. Complete the declaration.
2. Mark the voting paper(s) to indicate how you wish to vote.
3. Place the voting paper(s) in this envelope and seal it.
4. Place this envelope (with your vote in it) in the envelope which has the declaration printed on it.
5. Seal that envelope and hand it to the Deputy Returning Officer or, if you have exercised your vote outside a polling booth, place it in the large envelope addressed to the Returning Officer and transmit or deliver that large envelope to reach the Returning Officer or any Deputy Returning Officer for the local government area before the close of the poll.

MARIE SHROFF,
Clerk of the Executive Council.

EXPLANATORY NOTE

This note is not part of the regulations, but is intended to indicate their general effect.

These regulations replace the Local Government (Electoral) Regulations 1989.

Changes have been made as necessary following the passing of the Local Government Amendment Act 1991 and the Local Elections and Polls Amendment Act 1991.

The most significant of these changes are those that recognise the reintroduction of the ratepayer franchise and those that affect the procedure for dealing with special votes.

Issued under the authority of the Acts and Regulations Publication Act 1989.

Date of notification in *Gazette*: 31 March 1992.

These regulations are administered in the Department of Internal Affairs.