

1972/39



THE HOSPITAL BOARDS APPOINTMENTS REGULATIONS
1972

ARTHUR PORRITT, Governor-General

ORDER IN COUNCIL

At the Government Buildings at Wellington this 13th day of March 1972

Present:

THE RIGHT HON. J. R. MARSHALL PRESIDING IN COUNCIL

PURSUANT to the Hospitals Act 1957, His Excellency the Governor-General, acting by and with the advice and consent of the Executive Council, hereby makes the following regulations.

REGULATIONS

1. Title and commencement—(1) These regulations may be cited as the Hospital Boards Appointments Regulations 1972.

(2) These regulations shall come into force on the 1st day of April 1972.

2. Interpretation—In these regulations, unless the context otherwise requires,—

“The Act” means the Hospitals Act 1957:

“Board” includes a joint committee established under section 56 of the Act:

“Position of charge responsibility” means an office or employment (other than a position of specialist or a clerical position or a nursing position) involving control of a department of a Hospital Board or of a department of an institution:

“Position of specialist” means a position to be held by a specialist within the meaning of that word in any determination made by the Minister under subsection (2) of section 52 of the Act in respect of medical officers employed by Hospital Boards:

“Position of supervisory responsibility” means an office or employment, in the service of a specified Board, which involves the supervision of the work of a section of an institution or the supervision of a group of employees of the Board, and in respect of which additional remuneration in the form of a substantive salary or wage is payable; but does not include a position available only to medical practitioners or a nursing position or a position of charge responsibility or a clerical position:

“Specified Board” means the Auckland Hospital Board, the Nelson Hospital Board, the North Canterbury Hospital Board, the Otago Hospital Board, the Palmerston North Hospital Board, the Waikato Hospital Board, the Wellington Hospital Board, or the West Coast Hospital Board:

“Staff Vacancies Circular” means the publication issued from time to time by the Hospital Boards’ Association of New Zealand Incorporated for the purpose of informing employees of positions for which applications for appointments are invited.

3. Section 50 appointments—A Board intending to make an appointment to which section 50 of the Act applies shall—

- (a) Notify the Director-General of its intention and the salary or scale of salary proposed; and
- (b) Prepare conditions of appointment; and
- (c) If required by the Director-General, submit the conditions of appointment for his approval; and
- (d) Thereafter advertise in accordance with the provisions of these regulations its intention to make an appointment.

4. Application of section 50A of the Act—(1) Subject to the subclause (2) of this regulation, the following classes of office or employment are hereby specified for the purposes of section 50A of the Act:

- (a) Every position of specialist;
 - (b) Every nursing position to which is attached a maximum salary which is in excess of the maximum salary for the time being payable to a person holding a position of ward sister;
 - (c) Every other nursing position in the service of a specified Board to which is attached a maximum salary which is equal to or more than the maximum salary for the time being payable to a person holding a position of ward sister;
 - (d) Every position of charge responsibility;
 - (e) Every clerical position to which is attached a maximum salary which is equal to or more than the maximum salary for the time being attached to Grade 005.104 in the executive occupational class in the Public Service;
 - (f) Every other clerical position in the service of a specified Board to which is attached a maximum salary which is equal to or more than the maximum salary for the time being attached to Grade 010.104 in the clerical occupational class in the Public Service;
 - (g) Every position of supervisory responsibility.
- (2) Paragraphs (b) to (g) of subclause (1) of this regulation shall apply only in respect of whole-time positions.

5. Extent of advertisement of vacancies—(1) Subject to regulation 3 of these regulations, a Board intending to make an appointment to which section 50 of the Act applies, or an appointment to a position of specialist if the appointee is to be employed by the Board in a whole-time capacity, shall advertise the position—

- (a) At least once in newspapers published in the cities of Auckland, Wellington, Christchurch, and Dunedin; and
- (b) In the Staff Vacancies Circular; and

(c) Except where the institution to which the position relates is situated within the district of the Auckland or Wellington or North Canterbury or Otago Hospital Board, at least once in a newspaper circulating in the locality in which the institution is situated.

(2) A Board intending to make an appointment to a position of specialist shall, if the appointee is to be employed by the Board in a part-time capacity, advertise the position at least once in a newspaper circulating in the locality in which the institution to which the appointment relates is situated.

(3) A Board intending to make an appointment to a position of charge responsibility, or an appointment to a nursing position to which paragraph (b) of regulation 4 of these regulations applies, or an appointment to a clerical position to which paragraph (e) of that regulation applies, shall advertise the position in the Staff Vacancies Circular.

(4) A specified Board intending to make an appointment to a nursing position to which paragraph (c) of regulation 4 of these regulations applies, or an appointment to a clerical position to which paragraph (f) of that regulation applies, or an appointment to a position of supervisory responsibility, shall advertise the position within the institutions under the control of the Board.

6. Contents of advertisements—Every advertisement required by regulation 5 of these regulations shall—

- (a) Describe the position (including the nature of the work required) and invite applications for appointment thereto; and
- (b) State the salary or scale of salary to be paid to the appointee or, if the salary or scale of salary has not been determined, the method by which it is to be determined; and
- (c) State the name or designation, and address, of the person to whom application is to be made and from whom conditions of appointment may be obtained; and
- (d) State the closing date for receiving applications, which shall not be less than 14 days after the last date on which the position was advertised.

7. Saving—Nothing in these regulations shall derogate from or otherwise affect the right of a Hospital Board to advertise a position more extensively than is required by these regulations, or to advertise (in such manner as it sees fit) a position which it is not required to advertise by these regulations.

8. Revocation—The Hospital Board Appointments Regulations 1959* are hereby revoked.

P. J. BROOKS,
Clerk of the Executive Council.

EXPLANATORY NOTE

This note is not part of the regulations, but is intended to indicate their general effect.

These regulations prescribe the manner in which certain positions on the staff of Hospital Boards are to be advertised.

Issued under the authority of the Regulations Act 1936.

Date of notification in *Gazette*: 16 March 1972.

These regulations are administered in the Department of Health.