

Serial Number 1951/181

THE EDUCATION (SCHOOL ATTENDANCE) REGULATIONS 1951

B. C. FREYBERG, Governor-General

ORDER IN COUNCIL

At the Government House at Wellington, this 8th day of
August, 1951

Present :

HIS EXCELLENCY THE GOVERNOR-GENERAL IN COUNCIL

PURSUANT to the Education Act, 1914, His Excellency the Governor-General, acting by and with the advice and consent of the Executive Council, doth hereby make the following regulations.

REGULATIONS

1. These regulations may be cited as the Education (School Attendance) Regulations 1951.

2. In these regulations, unless the context otherwise requires,—
“ Head teacher ” means the teacher in charge of a school, whether the school has one or more teachers :

“ School ” means a public school, an intermediate school, an intermediate department, a Maori school, a secondary school, a technical school, a combined school, or a private school registered under the Education Act, 1914.

3. The head teacher of every school shall be responsible for the accurate keeping of an admission register and a register of daily attendance for all the pupils attending his school. The registers referred to in this regulation shall be supplied by the Director of Education and shall be in a form approved by the Director of Education.

4. Assistant teachers on the staff of a school shall assist in keeping the said registers and in making up summaries of attendances for each week and each term.

5. The registers referred to in regulation 4 hereof shall be retained in the school until their destruction is authorized by the Minister.

6. Instruction shall be given at every school on the morning and afternoon of every day on which the school is not closed for holidays and on which at least one pupil attends the school for the purpose of receiving instruction before the first half hour of the ordinary school opening time for the morning or afternoon, as the case may be, has passed.

7. Morning school shall not be extended beyond the ordinary closing time fixed in the school time table, nor shall the interval between morning and afternoon school be curtailed. The afternoon school period as indicated in the school time table shall not be omitted or curtailed on account of weather conditions, except in the case of individual pupils, to ensure their safe return home.

8. The attendance of pupils in every school shall be recorded every morning and every afternoon in the register of daily attendance, which shall be marked not later than two hours before the time of the close of morning school nor later than one hour and a half before the time of the close of afternoon school.

9. Attendance by a pupil (including necessary travelling time) at a recognized class for manual instruction or at any Government clinic or at a Court of Justice shall be reckoned as time spent in attendance at school.

10. If a pupil produces written authority from a dental officer or dental practitioner for absence, and attends school whenever practicable during the remaining portion of the morning or afternoon, the time spent by the pupil, not exceeding one day at a time, in receiving dental treatment shall be reckoned as attendance at school. Every such authority for absence as aforesaid shall show the day and hour at which the examination or treatment is made and also the time when it is completed. Attendance so recorded shall be marked in the register of daily attendance thus : d/, or /d, or d, or in a similar distinct manner.

11. On the day on which the head teacher first knows that a pupil has left his school, he shall record that the pupil has left the school and the last day of the pupil's attendance in the admission register and in the register of daily attendance. He shall record also that a pupil has left the school when the pupil has been absent for any period of twenty consecutive school days, unless he has been informed that the pupil's absence is only temporary.

12. If a pupil is transferred temporarily to a Health Camp School under the control of an Education Board his name shall be retained on the register of daily attendance, but his attendance shall not be recorded until he actually resumes attendance at school.

13. The head teacher of every public school shall, within three days after the end of each term, send to the Education Board, on the form provided by the Director of Education, a return of attendance for each term.

14. The regulations specified in the Schedule hereto are hereby revoked.

SCHEDULE

REGULATIONS REVOKED

Date of Order.	Published in <i>Gazette.</i>		Extent of Revocation.
	Year.	Page.	
10th December, 1928	1928	3480	First Schedule.
14th October, 1929	1929	2654	First Schedule.
16th May, 1934	1934	1448	Clause 2.
11th February, 1935	1935	287	Clause 7.

T. J. SHERRARD,
Clerk of the Executive Council.

EXPLANATORY NOTE

[This note is not part of the regulations, but is intended to indicate their general effect.]

These regulations consolidate the existing regulations regarding school attendance and school registers. They apply to secondary schools, technical schools, combined schools, and public schools, and are wider in their scope than the previous regulations which applied to public schools only.

Issued under the authority of the Regulations Act, 1936.

Date of notification in *Gazette* : 9th day of August, 1951.

These regulations are administered in the Department of Education.