

# THE BIRTHS, DEATHS, AND MARRIAGES REGISTRATION (PRESCRIBED INFORMATION AND FORMS) REGULATIONS 1995

### CATHERINE A. TIZARD, Governor-General

#### ORDER IN COUNCIL

At Wellington this 4th day of September 1995

#### Present:

HER EXCELLENCY THE GOVERNOR-GENERAL IN COUNCIL

PURSUANT to section 88 (1) (b) of the Births, Deaths, and Marriages Registration Act 1995, Her Excellency the Governor-General, acting by and with the advice and consent of the Executive Council, hereby makes the following regulations.

#### **ANALYSIS**

- 1. Title and commencement
- 2. Interpretation

#### Prescribed Information

- 3. Preliminary notices of birth
- Manner of deposit with Registrar-General of death certificate issued outside New Zealand
- 5. Information relating to solemnisation of marriage
- 6. Birth certificates
- 7. Death certificates
- 8. Marriage certificates

### Prescribed Forms

9. Forms Schedule

#### REGULATIONS

1. Title and commencement—(1) These regulations may be cited as the Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Regulations 1995.

(2) These regulations shall come into force on the day after the date of

their notification in the Gazette.

**2.** Interpretation—(1) In these regulations, unless the context otherwise requires,—

"The Act" means the Births, Deaths, and Marriages Registration Act

1995:

"Disposal", in relation to a body that has been cremated, means the cremation itself, (not the putting or scattering of the resulting ashes in any place); and "disposed of" has a corresponding meaning:

"Full name" means—

(a) First or given name or names; and (b) Surname or family name (if any).

(2) In these regulations, reference to a form of a particular number is a reference to the form bearing that number set out in the Schedule to these regulations.

### Prescribed Information

**3. Preliminary notices of birth**—There is hereby prescribed for the purposes of preliminary notices of birth under section 4 of the Act the following information:

(a) The date and place of the birth:

(b) The sex, birth weight, and length of gestation of the child:

(c) Whether the child was stillborn:

- (d) The full name, usual residential address, and postal address of the mother.
- 4. Manner of deposit with Registrar-General of death certificate issued outside New Zealand—A death certificate issued outside New Zealand shall be deposited with the Registrar-General under section 52 (1) of the Act by posting or giving it to the Registrar-General together with—

(a) Notice in writing of as much of the information prescribed by regulation 7 (a) of these regulations to be contained in death certificates (not being information contained in the certificate) as

is known to the person depositing the certificate:

(b) Notice in writing of as much of the following information relating to the person to whom the certificate relates (not being information contained in the certificate) as is known to the person depositing the certificate):

(i) Nationality:

(ii) Last known place of residence in New Zealand (if any):

(iii) How long resident in New Zealand (if at all):

(iv) When last resident in New Zealand (if at all):

(c) Notice in writing of the following information relating to the person depositing the certificate:

(i) Full name:

(ii) Usual residential address:

- (iii) Relationship (if any) to the person to whom the certificate relates:
- (iv) Length of acquaintance (if any) with the person to whom the certificate relates.
- 5. Information relating to solemnisation of marriage—There is hereby prescribed for the purposes of sections 55 to 57 of the Act the following information:
  - (a) In relation to both to the bride and bridegroom,—
    - (i) Full name:
    - (ii) Full name at birth (if different from current name):
    - (iii) Date of birth:
    - (iv) Usual occupation, profession, or job:
    - (v) Marital status (never married, or previously married):
    - (vi) If previously married, how and when each previous marriage dissolved:
      - (vii) Place of birth:
      - (viii) Usual residential address:
  - (b) In relation to the parents of the bride and bridegroom, full name; surname or family name at birth (if different from current surname or family name); and usual occupation, profession, or job; and
  - (c) Date of marriage:
  - (d) Place of marriage.
- **6. Birth certificates**—There is hereby prescribed to be contained in a birth certificate relating to any person's birth,—
  - (a) In all cases,—
    - (i) The person's full name as registered on the initial registration of the birth:
    - (ii) Details of all changes of the person's name registered after the initial registration of the birth:
      - (iii) The person's sex:
      - (iv) The date of the birth:
      - (v) The place of the birth:
    - (vi) Where the birth was a multiple birth, the fact that it was such a birth and the person's birth order:
    - (vii) In relation to the person's parents, full name; usual occupation, profession, or job; date of birth; age at the time of the child's birth; and place of birth; and full name at birth (if not the full name on initial registration of the birth); as registered on the initial registration of the birth:
  - (b) In the case of birth in respect of which the information was expressly recorded,—
    - (i) The kainga (residence), iwi (tribe), and ahuatanga (description) of the person's mother:
      - (ii) The kainga, iwi, and ahuatanga of the person's father.
- **7. Death certificates**—There is hereby prescribed to be contained in a death certificate relating to any person—
  - (a) In all cases,—
    - (i) The person's full name:

- (ii) The person's full name at birth (if not the person's full name at death):
  - (iii) The date of the death:
  - (iv) The place of the death:
  - (v) The person's usual residential address:
  - (vi) The person's usual occupation, profession, or job:

(vii) The person's sex:

(viii) The person's date of birth and age at death:

(ix) Where the person was born:

- (x) In the case of a person born outside New Zealand who died in New Zealand, how long the person had been in New Zealand before death:
- (xi) In relation to the person's parents, full name; usual occupation, profession, or job; and full name at birth (if not full name at death):
- (xii) In respect of each time (if any) that the person married, the person's age at the time of the marriage, the place; the spouse's full name at that time; the age of the spouse when the person died (if then still living) the sex, and age when the person died of all issue of the marriage then still living:

(xiii) The cause or causes of the person's death, and (if more than 1, in respect of each) the interval between onset and death:

- (xiv) The name of the medical attendant by whom the death was certified and the date on which the person was last attended by that medical attendant or, as the case requires, the name of the medical attendant who completed a medical certificate in respect of the death:
- (xv) The date on which and place where the person's body was disposed of; and
- (b) In the case of death in respect of which the information was expressly recorded,—
  - (i) The person's kainga (residence), iwi (tribe) or sub-tribe, and ahuatanga (description):

(ii) The degree of Maori ancestry of the person:

- (iii) The kainga, iwi or subtribe, ahuatanga, and degree of Maori ancestry (if any) of the person's father:
- (iv) The kainga, iwi or subtribe, ahuatanga, and degree of Maori ancestry (if any) of the person's mother; and
- (c) In the case of a death in respect of which information has been recorded under section 50 of the Act, or a corresponding provision of any former Act,—
  - (i) The name of the force or unit in which the person concerned was serving at the time of death:
  - (ii) The person's official number (if any) and rank at the time of death:
  - (iii) The person's last occupation, profession, or job, and usual residential address, before departure from New Zealand:
  - (iv) The source or sources of information from which particulars of the place, time, date, and cause, of the death, and the place in which the person's body was disposed of, were obtained.

- **8. Marriage certificates**—There is hereby prescribed to be contained in a marriage certificate—
  - (a) In relation to both to the bride and bridegroom,—

(i) Full name:

(ii) Full name at birth (if different from full name on marriage):

(iii) Date of birth, and age at the time of the marriage:

(iv) Usual occupation, profession, or job:

(v) Marital status (never married, or previously married):

(vi) If previously married, how and when each previous marriage dissolved:

(vii) Place of birth:

(viii) Usual residential address (in full):

(ix) Any new names or change of name included (under section 62 (1) of the Act or any corresponding provision of a former Act) in the information relating to the person's birth recorded under the Act or any former Act:

(x) Details (relating to any dissolution of marriage or conviction for bigamy) recorded under section 59 or section 60 of the Act or any corresponding provision of a former Act:

- (b) In relation to the parents of the bride and bridegroom, full name; usual occupation, profession, or job; and surname or family name at birth (if not the current surname or family name):
- (c) Date of marriage:
- (d) Place of marriage.

#### Prescribed Forms

9. Forms—There are hereby prescribed—

- (a) For a preliminary notice of birth under section 4 of the Act, form 1:
- (b) For a notification of birth under section 11 of the Act, form 2:
- (c) For a notice taking responsibility for the disposal of a body under section 40 (1) (b) of the Act, form 3:
- (d) For a notification of death under section 47 of the Act, form 4:
- (e) For a certificate under section 59 of the Act of an order—

(i) Dissolving a marriage; or

(ii) Declaring that a party to a marriage is presumed to be dead and that the marriage is dissolved; or

(iii) Declaring a marriage to be void ab initio,—form 5.

## **SCHEDULE** PRESCRIBED FORMS Form 1

Reg. 9



- This form must reach a Registrar of Births within 5 working days of the birth.
- Hospital Births This form must be filled in and signed by the person in charge of the premises for every live birth and stillbirth.
- Home Births This form must be filled in and signed for every live birth and stillbirth by the doctor, or the midwife if no doctor is present. If no midwife or doctor was present at the birth the person in charge of the premises where the birth took place or where the mother was admitted to immediately after the birth must sign it.
- A stillbirth That is a baby born after the 20th week of pregnancy who does not breathe or show any signs of life or, a baby born dead at any time during the pregnancy and weighs 400 grams or more at birth.

CHILD -	
Sex of child	Female Male
Date of birth	day month year
Place of birth Name of hospital and town or city, or address of private home	
Was this child stillborn	No Yes
Birth weight	grams
Length of gestation	weeks
MOTHER	
First or given name(s)	
Surname or family name	
Residential address Number and street, suburb, town or city	
Postal address	
PERSON GIVING NOT	IGE
First or given name(s)	
Surname or family name	
Occupation	
	/ /
	signature date

### SCHEDULE—continued

# PRESCRIBED FORMS—continued Form 2

First or given name(s) of child	
Surname or family name of child	
Sex of child	Female Male
Was the child stillborn	No Yes
s the child one of twins, triplets, etc.	No Yes The child is the: 1st 2nd 3rd born
Date of birth	day month year
Place of birth	Hospital -> Give name of hospital and town or city Other place -> Give address
Ethnic group(s) Tick as many circles as needed to show which ethnic group(s) the child belongs to	NZ Maori NZ European or Pakeha Other European  Samoan Cook Island Maori Tongan Niusean Chinese Indian Other (such as Filian, Vietnamese)  Print other atthic group(s) here  Which of these groups Dutch English Australian Scottish Other Irish
Is the child a descendant of a New Zealand Maori	○ No ○ Don't know ○ Yes
MOTHER	
Name currently known by	
	First or given name(s)  Surname or family name
Name at birth (if different from above)	First or given name(s) Surname or family name
Usual occupation, profession, or job	The state of the s
Date of birth	day month year
Place of birth	town or city country (if not New Zealand)
Home address	
Ethnic group(s) Tick as many circles as needed to show which ethnic group(s) the mother belongs to	NZ Baord NZ European or Pakeha Other European Samoan Cook Island Maori Tongan Niusan Chinese Indian Other (such as Fijian, Viethamese)  Print other ethnic group(s) here  Which of these groups Dutch English Australian Scottish Other Infeh
	group(s) riere
Are you descended from a New Zealand Maori	No Don't know Yes
New Zealand Maori  the child's mother and father were mirth, the father's details must be inclu	No Don't know Yes  narried to each other at any time between the child's conception and aded. In other cases, the father's details may or may not be included necs. Consult a Registrar of Births for advice.
New Zealand Maori the child's mother and father were m irth, the father's details must be inclu epending on the particular circumstar	narried to each other at any time between the child's conception and uded. In other cases, the father's details may or may not be included
New Zealand Maori the child's mother and father were m irth, the father's details must be inclu epending on the particular circumstar	narried to each other at any time between the child's conception and aded. In other cases, the father's details may or may not be included noces. Consult a Registrar of Births for advice.  First or given name(s)  Surname or family name
New Zealand Maori the child's mother and father were m irth, the father's details must be inclu epending on the particular circumstar  FATHER  Name currently known by  Name at birth (if different from above)	parried to each other at any time between the child's conception and uded. In other cases, the father's details may or may not be included noces. Consult a Registrar of Births for advice.
New Zealand Maori  the child's mother and father were m irth, the father's details must be inclu epending on the particular circumstal  FATHER  Name currently known by  Name at birth	narried to each other at any time between the child's conception and aded. In other cases, the father's details may or may not be included noces. Consult a Registrar of Births for advice.  First or given name(s)  Surname or family name

Home address

NZ Maori

Samoan

Chinese

NZ European or Pakeha

Cook Island Maori

Yes

On't know

Other European

Tongan Niuean

Other (such as Fijian, Vietnamese)

Which of these groups

O Dutch

Other

\_ English

O Scottish

Ethnic group(s) Tick as many circles as needed to show which ethnic group(s) the father belongs to

> Are you descended from a New Zealand Maori

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# Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Regulations 1995

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## ${\bf SCHEDULE-} continued$

# PRESCRIBED FORMS—continued Form 2—continued

Are there any other children of this relationship  Yes No  How many children  Give sex and date of birth for each child  If a child has since died or was stillborn show this by ticking circle and also give sex and date of birth of that child	Child 1	Date of birth month year	Notification of Birth for Registration
Answer this box only if the pare	ents are legally married to each other		
Date of marriage day month	Place of marriage town or or	nity or	ountry (if not New Zealand)
If the parents are legally marrie	d to each other either or both may si	signature of father	/ /
If the parents are not married to	o each other, the mother must sign h	ere	
	/ /		
signature of mother	date		
If the mother and father are not married to each other and the father's details are to be included, both the mother and father are to sign here  MOTHER: I consent to including the father's details in the birth registration of this child  FATHER: I agree to my details being included in the birth registration of this child			
signature of mother	date	signature of father	date

DECEASED

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## Births, Deaths, and Marriages Registration (Prescribed Information and Forms) Regulations 1995

## SCHEDULE—continued

## PRESCRIBED FORMS—continued



Name

# Form 3

# Transfer of Charge of Body

	First or given name(s)	Surname or family name
Last home address		
Place of death		
Date of death	day month year	
Sex	Female Male	
RSON WHO IS TRANSF	ERRING CHARGE OF THE BODY	
Name		
Occupation	First or given name(s)	Surname or family name
Contact address		
Contact telephone number		
Signature of the person who is transferring charge of the body	/	/
		date
	signature da	iale
RSON WHO IS TAKING	CHARGE OF THE BODY	iate
RSON WHO IS TAKING	CHARGE OF THE BODY	
Name	•	Surname or family name
Name Occupation	CHARGE OF THE BODY	
Name Occupation Contact address	CHARGE OF THE BODY	
Name Occupation	CHARGE OF THE BODY	
Name Occupation Contact address	CHARGE OF THE BODY	Surname or family name
Name Occupation Contact address Contact telephone number Tick one of these, the one that	CHARGE OF THE BODY  First or given name(s)	Surname or family name  Surname or family name  mination under the Human Tissues Act 1:
Name Occupation Contact address Contact telephone number Tick one of these, the one that	CHARGE OF THE BODY  First or given name(s)  I am removing the body for anatomical exar  I take full responsibility for the disposal of the	Surname or family name  Surname or family name  mination under the Human Tissues Act 1:
Name Occupation Contact address Contact telephone number Tick one of these, the one that is true in this case Full description of the place where you intend to dispose of	CHARGE OF THE BODY  First or given name(s)  I am removing the body for anatomical exar  I take full responsibility for the disposal of the	Sumame or family name  smination under the Human Tissues Act 1: the body of the deceased. The place whe sed is:
Name Occupation Contact address Contact telephone number Tick one of these, the one that is true in this case Full description of the place where you intend to dispose of	CHARGE OF THE BODY  First or given name(s)  I am removing the body for anatomical exar  I take full responsibility for the disposal of the intend to dispose of the body of the decease.  I acknowledge that I have taken custody of the body of the b	Surname or family name  mination under the Human Tissues Act 1: the body of the deceased. The place whe sed is:  the deceased, identified above, and I accept ments concerning the death of the deceased.
Name Occupation Contact address Contact telephone number Tick one of these, the one that is true in this case Full description of the place where you intend to dispose of	CHARGE OF THE BODY  First or given name(s)  I am removing the body for anatomical exar  I take full responsibility for the disposal of the intend to dispose of the body of the decease.  I acknowledge that I have taken custody of the body of the responsibility for notifying a registrar of all legal requirent. I have received the Medical Certificate of Causes of Death	Surname or family name  mination under the Human Tissues Act 1: the body of the deceased. The place whe sed is:  the deceased, identified above, and I accept ments concerning the death of the deceased.

## SCHEDULE—continued

# PRESCRIBED FORMS—continued Form 4



# Notification of Death for Registration

DECEASED -	
Name of deceased	First or given name(s)  Surname or family name
Name at birth	
(if different from above)	First or given name(s)  Surname or family name
Date of death	
	day month year
Place of death in full	
Cause or causes of death	
(as specified in doctor's certificate or coroner's order)	
or coroner's order)	
Name of certifying doctor	
Date last seen alive	
by certifying doctor	
Sex of deceased	Female Male
Age and date of birth	
	age day month year
Place of birth	
	town or city country (if not New Zealand)
If not born in New Zealand, number of years lived here	Years
· · · · · · · · · · · · · · · · · · ·	
Usual home address	
Usual occupation, profession, or job	
Ethnic group(s)	NZ Maori
Tick as many circles as needed	NZ Macri NZ European or Pakeria Other European -> Which of these groups
to show which ethnic group(s) deceased belonged to	Samoan Cook Island Maori Tongan Niuean Dutch English
C	Chinese Indian Other (such as Fijian, Vietnamese)
	Print other ethnic
	group(s) here Other
Was the deceased descended from	No Don't know Yes
a New Zealand Maori	- Duit NAM O 168
Date and place of disposal of body in New Zealand (or place outside	
New Zealand to which body	
proposed to be removed)	
LIVING CHILDREN OF DE	CEASED
<u> </u>	
Age of each daughter	
Age of each son	

## SCHEDULE—continued

# PRESCRIBED FORMS—continued Form 4—continued

PARENTS OF DECEASED		
Mother's full name		
	First or given name(s)	Surname or family name
Mother's full name at birth (if different from above)	First or given name(s)	Surname or family name
Mother's occupation, profession, or job		
Father's full name	First or given name(s)	Surname or family name
Father's full name at birth (if different from above)	First or given name(s)	Surname or family name
Father's occupation, profession, or job	Track of girot macro(a)	Contacto of facility facility
MARITAL STATUS OF	DECEASED	
Legal marital status at time of death	Married Widowed Marriage d	dissolved Permanently Never married
If currently legally married - details o	f the marriage	
Age at marriage	years	
Place of marriage		
	town or city co	ountry (if not New Zealand)
To whom currently married - give full name at time of marriage	First or given name(s)	Surname or family name
Give age of spouse	years	
If legally married previously - details	of previous marriage (1)	
Age at marriage	years	
Place of marriage		
	town or city co	ountry (if not New Zealand)
To whom married - give full name at time of marriage	First or given name(s)	Surname or family name
If former spouse living, give age	years	Carlain or large factor
If legally married previously - details	of previous marriage (2)	
Age at marriage	years	
Place of marriage		
	town or city co	ountry (if not New Zealand)
To whom married - give full name at time of marriage	First or given name(s)	Surname or family name
If former spouse living, give age	years	Juliane or lanny haire
Were there more marriages	No Yes → Write details on a sep-	arate piece of paper
PERSON REGISTERING D	EATH	
Name		
Description or occupation		
Business or residential address		
Contact telephone number		
Contact telephone number		
	/	′ /

### SCHEDULE—continued

# PRESCRIBED FORMS—continued Form 5



# Certificate of Dissolution of Marriage

The marriage of	First or given name(s) of bride
	Surname or family name of bride
and	First or given name(s) of bridegroom
	Surname or family name of bridegroom
on	Date of marriage
at	
was dissolved by	Place of marriage  *(i) an order dissolving the marriage.
* Cross out two of these options	*(ii) an order declaring that a party to the marriage is presumed to be
The order was made by the Family Court at	place
and took effect as a final order on	date
I certify that the above is true and correct	
Date	signature of Deputy/Registrar of the Court  day month year
Court reference No.	

MARIE SHROFF, Clerk of the Executive Council.

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#### EXPLANATORY NOTE

This note is not part of the regulations, but is intended to indicate their general effect.

These regulations, which come into force the day after notification in the Gazette, prescribe the information to be notified, and certain forms to be used, under the Births, Deaths, and Marriages Registration Act 1995.

Issued under the authority of the Acts and Regulations Publication Act 1989. Date of notification in *Gazette:* 7 September 1995. These regulations are administered in the Department of Justice.